

Mid-Valley LEPC Meeting
Northwest Natural
7150 Supra Drive SW
January 11, 2012
10:00 a.m.
Minutes

Attendees:

Kristine Babbish, Linn County Public Health
Lori Blau, Cascade Pacific Pulp
Scott Coffin, ATI Wah Chang
Jane Fleischbein, Linn County Public Health
Douglas Freeman, RCO International
Ron Greenhill, Dept. of Homeland Security
Kevin Harding, Hewlett-Packard
Lorri Headrick, Albany Fire Department
Michael Hurick, American Red Cross

Marcene Olson, LBCC
Sue Otjen, State Fire Marshal's Office
Erik Rau, Benton County Sheriff's Office
Karen Selander, Corvallis School District
Gregory Skaer, Oregon Freeze Dry
Robert Tatum, Harrisburg School District
Darrel Tedisch, City of Albany
Anthony Vendetti, VISTA/City of Albany

Comments from Chair:

Darrel had sent an email to Mid-Valley LEPC members asking for an EHS facility representative who would be interested in assisting Lincoln County LEPC by providing a 20-minute presentation about developing emergency response plans. He indicated that he will resend the email again and asked that if anyone is interested to please contact him.

The Mid-Valley LEPC Chair position is up for election in May 2012. Darrel volunteered to run for 18 months of a three-year term if there was no one else interested in the position. He is not interested in fulfilling another three-year term. He asked members to please consider this position, and if interested or for more information to please contact him.

Review and Approval of December 14, 2011, Meeting Minutes: Erik Rau identified a change to his comment that Marion County uses the Everbridge system. They do not have the system countywide. Marcene Olson made a motion to approve the minutes as corrected; Jane Fleischbein seconded the motion; and the minutes were approved by a vote of the members.

Presentation: Bob Tatum from Harrisburg School District provided an aerial map and information about the school district's challenges as it relates to the potential for hazardous materials releases and the ability to evacuate students to a safe location in a timely manner. Schools are within 462 feet of the railroad and 635 feet from Interstate 5. The school facilities are the largest buildings in the city with the exception of a church gym that is also in the same geographic vicinity. The district has approximately 900 students and 11 buses. He asked members for feedback on options they should consider.

Members suggested that immediate action for the schools would be to shelter-in-place and not to promote evacuation until you know that is the correct action. Suggestions were made to have a scanner in the district office to monitor emergencies; have wind socks located throughout school properties for immediate recognition of wind direction/speed; create a hotline that school parents can call to get updated information about emergencies affecting the schools; establish command and control throughout the district to assign roles and responsibilities in advance of an emergency; provide laminated list of district staff cell phone numbers that can be quickly disseminated during an emergency; coordinate with other area school districts to assist each other with buses, locations, etc., similar to the Continuity of Operations Plan (COOP); and consider marrying the emergency response plan and COOP.

A suggestion was made that Bob share a draft of their Emergency Response Plan for review by some of the LEPC members for feedback. Jane Fleischbein offered to provide the shelter-in-place presentation for the school district staff and parents. Karen Selander will bring a flyer that Corvallis School District is

putting together that provides emergency information for school families. Michael Hurick mentioned that the Red Cross can provide a business preparedness presentation.

Reports from Participating Organizations:

State Fire Marshal's Office - Sue Otjen reported that a request was made from another LEPC to make the online phase documents capable of being filled out, edited, and saved. Stephanie Stafford is working on making those improvements.

They have a clearer financial picture now as it relates to the cuts that were made to the Community-Right-to-Know program positions and she does not see any possibility of recovering those positions. Sue will be the only person to provide direct assistance to the ten active LEPCs in the state, in addition to her other responsibilities. Because of that she is asking the LEPCs to provide her feedback on what priorities are needed from the State Fire Marshal's Office in the way of support. That information should be fed to the LEPC Chairs for referral back to her.

The 2012 Hazardous Materials Emergency Preparedness grant applications will be coming out soon. The application is likely to have a new look, combining multiple applications into one form.

Benton County Emergency Management - Erik Rau reported that they will be testing the Linn-Benton Alert system mid-morning on Tuesday, January 17. Only Benton County is testing the system;; however, both Linn and Benton Counties will have their ECCs established to deal with the potential number of phone calls that could come through 9-1-1 due to the test. The goal of the test is raise awareness of the system. Lincoln County is also testing their system that day.

The County's Emergency Operations Plan is still going through revisions, but anticipate it will be completed in time for a Phase III evaluation in 2012.

Linn County Health - Jane Fleischbein reported that they held the orientation for the Medical Reserve Corps and had five people participate. CERT training will take place in February; will provide an informational flyer once it is available.

Erik Rau reported that Benton County is in the process of setting up a CERT.

Workgroup Reports:

Membership – No report.

Outreach – Scott Coffin asked Sue Otjen about the availability in the future for LEPC promotional items such as pens, magnets, brochures, etc. Sue indicated that she still has a supply of pens, but obtaining additional promotional materials in the future is questionable. Federal grant dollars no longer allow for those types of materials, so she would have to find other funding sources. The LEPC has five shelter-in-place buckets left from last year that could be used for raffle prizes again this year.

Presentation – Marcene Olson reported that the next presentation is at the March 2012 meeting (mapping vulnerable populations).

Emergency Planning – Reminder that if your EHS facility needs to complete their Phase I evaluation to please contact Douglas Baily to coordinate. Also, facilities that have had a Phase I evaluation should also schedule an annual review.

Resource Assessment – No report.

Information Coordinator Report: No report.

Local Exercises & Training:

- July 15, 2012 - Samaritan Albany General Hospital Alternate Care Facility Drill - Jane Fleischbein indicated that the date for his may be incorrect and will need to be confirmed with Cliff Sabin.
- September 2012 - Full-Scale Chlorine Exercise
- October 2012 - Earthquake Drill, City of Albany

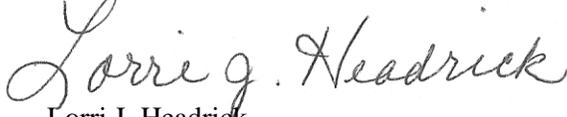
Old Business: Nothing to discuss.

New Business: Nothing to discuss.

Next Meeting: Annual meeting on Wednesday, February 8, 2012, at Northwest Natural.

Adjournment: 11:45 a.m.

Submitted by,

A handwritten signature in cursive script that reads "Lorri J. Headrick".

Lorri J. Headrick
Secretary