

**Mid-Valley LEPC Meeting
LBCC – Boardroom CC-103
Albany, OR**

**August 13, 2014
10:00 a.m.
Minutes**

Attendees:

Douglas Baily, Corvallis Fire/HazMat Team 5	Lorri Headrick, Albany Fire
Sarah Bates, Linn County Public Health	Steve Niskanen, NWFF Environmental
Marc Bickley, SnoTemp	Erik Rau, Benton County Sheriff's Office
Scott Coffin, ATI Strategic Alloys & Components	Cliff Sabin, Samaritan Health Services
Steve Courtney, ORVOAD	Greg Skaer, Oregon Freeze Dry
Steve Curfman, NETL	Darrel Tedisch, City of Albany
Glenda Fleming, WR Grace	Karyn Walker, Linn County Public Health

Approval of Minutes: Darrel Tedisch made a motion to approve minutes of the July 9, 2014, meeting; Greg Skaer seconded the motion; and the minutes were approved as submitted.

Reports from Participating Organizations:

Linn County Public Health – Sarah Bates introduced herself as the new representative from Linn County Public Health. It was reported that they are evaluating the possibility of combining Linn and Benton MRCs (Medical Reserve Corps); the initial meeting for this discussion is August 21.

City of Corvallis – City Manager Jim Patterson has resigned from the City to take a position with OSU.

State HazMat Team 5 – No drill in August, but one in September with OSU.

Samaritan Health – Vicky Lyons has been promoted to a new position with Good Samaritan. Samaritan – AGH will be conducting a full-scale exercise in October; date to be determined.

SnoTemp – Completed Phase I evaluation.

ATI Strategic Alloys & Components – They are in a shutdown for maintenance and will be starting back up during the upcoming weekend.

NETL – They conducted an active shooter exercise (two-hour hostage situation) that involved several emergency response agencies.

NWFF – They are opening another office in Eugene and increasing staff to support the additional office.

Oregon Freeze Dry – Completed Phase I evaluation.

Workgroup Reports:

Outreach – Selmet has an employee fair on September 11, 12:00 to 5:00 p.m., and Northwest Natural has a safety fair at Gibson Hill Park (Albany) on September 27, 11:00 a.m. to 1:00 p.m. The need for more handout items for these events was identified. Baily will contact Terry Wolfe at the State Fire Marshal's Office to see if they have inventory to share or if the design work can be provided to the LEPC to order items. Headrick reported that there is over \$800 in former CAER Group funds that can be used for this.

Local Exercises & Training:

- City of Albany Earthquake Tabletop Exercise – July 23, 2014 – Tedisch reported on the tabletop exercise. Discussion items included fuel needs, social media, and sheltering. Discovered through the exercise that the City's Parks & Recreation Department has contracts in place with vendors for various supplies that would be needed during a disaster.
- FBI Classes in Portland – September 2014
- City of Albany - Great Shake Out – October 16, 2014
- City of Albany Earthquake Exercise – October 17, 2014 – This exercise will include setup of the City's Emergency Coordination Center, public information officer functions, and damage assessment. Staff will conduct building evaluations using Smartphone/iPad technology that can be sent electronically to the ECC. Evaluators will be needed for this exercise; more information to follow.

Old Business:

Mid-Valley LEPC Plan Update – Stacy Burr was unable to attend, but reported by email that she has collected 95 percent of the data and the Response Plan is 80 percent complete.

Bylaws – A final draft of the Bylaws was sent to members by email with the meeting notification. Darrel Tedisch made a motion to approve the Bylaws with the amendments as submitted; Steve Curfman seconded the motion; and the Bylaws were approved as amended by a vote of the attending membership.

New Business:

Meeting Frequency – A proposal was made to change the meeting frequency to every other month and include a tabletop exercise or other training component as a routine agenda item. Discussed the benefits and challenges to reducing the meeting frequency. Several expressed the value of networking through the meetings and that a reduction in frequency would reduce the opportunities for members who can't attend each month, thereby extending the length between meetings to four months or longer. The consensus of the group was to table this for additional discussion when input can be received from more members. Headrick will send an email or survey out in advance so members can provide feedback prior to the next meeting.

Other Business: Tedisch reported that Linn County has completed their Shelter Guide in conjunction with the Red Cross. The next step is to establish a list of shelter locations. Upon request, Red Cross will go out and evaluate if locations are acceptable as functional shelters and add them to the list.

Next Meeting: September 10, 2014, Corvallis School District, 1435 SW 35th Street

Regular Meeting Adjournment: 10:47 a.m.

Submitted by: Lorri Headrick, Secretary