



**MID-VALLEY**  
*Local Resources for Local Issues*

## **Oregon Local Emergency Planning Committees**

**Meeting Minutes – November 12, 2014**  
**Northwest Natural**  
**7150 Supra Drive SW Albany, OR**  
**10:00 a.m.**

### **Attendees:**

Douglas Baily, Corvallis Fire/HazMat Team 5  
Mike Bamberger, Oregon State University  
Sarah Bates, Linn County Public Health  
Marc Bickley, SnoTemp  
Armel Cates, Linn County Resident  
Glenda Fleming, WR Grace  
Douglas Freeman, RCO International, Inc.  
Lorri Headrick, Albany Fire Department

Martha Jirovec, Energ2Technologies  
Steve Lemelin, NWFF Environmental  
Marcene Olson, Linn-Benton Community College  
Archie Rust, CG Industries, Inc.  
Karen Sealander, Corvallis School District  
Toby Smith, Cascade Pacific Pulp  
Darrel Tedisch, City of Albany  
Terry Wolfe, State Fire Marshal's Office

**Approval of Minutes:** Marcene Olson made a motion to approve minutes of the October 8, 2014, meeting; Darrel Tedisch seconded the motion; and the minutes were approved as submitted.

### **Reports from Participating Organizations:**

**State Fire Marshal's Office: Terry Wolfe.** Terry reported they are currently reviewing the recent fire season and looking for improvements. Close to completing Administration Rule Process for zoning districts and are anticipating completion approximately end of year 2014 and to complete planning districts next year.

**Linn County Public Health: Sarah Bates:** Sarah reported The Oregon Health Authority has many resources available for agencies at the following website: [healthoregon.org/ebola](http://healthoregon.org/ebola). Please use this site for guidance and help. In addition, the public may call 2-1-1 with any questions. This is a telephone resource line for the public. She mentioned that if any City is in need of sandbags for flooding issues to contact Joe Larsen. A friendly reminder that flu season is upon us, and it is time for annual flu shots.

Darrel Tedisch reported Linn County Road Department for researching alternative fuel options as the current fuel locations are underground. In the case of an emergency and / or a power outage, these fuel sources would not be accessible. As a result, they are looking into the cost of generators and / or automatic change-over devices.

- Douglas Baily suggested contacting Jim Burke, Fleet Manager or Chris Bielenberg, Facilities Manager at Benton County Public Works. The BCPW has a transfer switch that may have a manual "plug" for a trailer mounted generator to be brought in to provide power to the shop.

**Corvallis Fire/HazMat Team 5: Douglas Baily:** Douglas Baily reported HazMat has been relatively quiet with the exception of working on their budget. They are pursuing a Seismic Grant for Stations 2 and 3 through Business Oregon. He is also chairing an Active Threat Response Plan Workgroup. The focus of the group is to develop a plan which addresses Terminology, Communications, Organizational Command Structure, and Develop a Service Plan to handle other calls for service during the incident. The workgroup is made up of Fire/EMS and Law Enforcement.

**OSU: Mark Bamberger:** Mark reported OSU recently participated in the Great Oregon Shakeout; turnout and the drill were successful. Two tabletops are scheduled: Infectious Disease: Measles, and Post Event Insurance Tabletop. The Post Insurance Event will be directed to accurately documenting and filing insurance claims in the declaration of an emergency.

**LBCC – Marcene Olson:** Marcene reported LBCC participated in the Great Oregon Shakeout and an Incident Command tabletop; both events were successful. Marcene reported that they are continuing to work on cooperation plans and that almost one-third have been updated. The bond measure recently passed for LBCC; as a result the focus will be on emergency communication upfront rather than the back end. She also reported that shot clinics are available for flu vaccinations.

**Corvallis School District: Karen Selander:** Karen reported they recently participated in the Great Shakeout and as a result identified some areas of inefficiencies. They identified the need for two-way radios and to modify the areas for sweepers. The District is in the final stages of EOPs for schools and should be complete within the next month. They have also arranged for vaccinations through flu clinics.

**SnoTemp: Mark Bickley:** Mark reported they are finishing up their busy season. In fact, they are continuing to grow and set capacity records at their facilities. He reported with the continued growth they are considering building a plant in the Albany area.

**CG Industries: Archie Rust:** Archie mentioned he was not aware of the Great Oregon Shakeout, but would like details about events in the future.

- Douglas Baily explained there is an informational website that can be referenced for future events and general information. Furthermore, Douglas will ensure the LEPC covers this website and 2015 detailed event information at the September 2015 meeting.

\*The group discussed recent law change now stating private businesses are expected to perform emergency drills at a minimum, once a year. Schools will also perform emergency drills in addition to current fire drills.

#### **Workgroup Reports:**

- Membership: No Report.
- Outreach: Marcene announced the annual meeting in February will have Dr. Shelia Sund as a presenter.
- Presentation: Functions of the Public Information Officer, presented by Wanda Omdahl, Albany Fire Department.
- Emergency Planning: No Report.
- Resource Assessment: No Report.

#### **Secretary's Report:**

Lorri Headrick announced that Laura Chartier has been appointed the new LEPC secretary.

#### **Local Exercises and Training:**

- Sarah Bates announced that Lebanon Police Department (PD) will be holding an ICS 300 class in December 2014 and an ICS 400 class in January 2015. Specific details can be found by contacting Lebanon PD.

**Old Business:**

**City of Albany Earthquake Exercise – October 17, 2014:** Darrel Tedisch reported the exercise overall went well. At 9:00 am the fire alarm was pulled and the exercise officially began. Building inspectors were responsible for declaring when the building was safe to reenter. As expected, the exercise revealed both areas of strength and improvement. The large glass windows on City Hall will more than likely shattered; therefore, we need to identify an alternate entry point. Though it took about an hour for all ECC representatives to become fully operational in their positions, the overall setup was successful. Text capabilities were operable, but the exercise was designed for phone communication to be down until noon. After initial setup, the focus was shifted to damage assessment and damage collection. Darrel mentioned identifying the need for a distributed antenna system. This may help solve the problems with radio communication. Many newer buildings utilize construction materials that can interfere with radio communication. More than likely, this is what occurred during the exercise.

**Annual meeting target audience; Neighborhood Watch update on progress of contact list:**

Lorri Headrick stated there was no progress contacting the neighborhood watch groups. Douglas Baily mentioned Benton County still has an active watch and this information is displayed on their newsletter. Lorri did inform Douglas that the Albany Police Department has an active neighborhood watch in their community as well.

- Douglas Baily suggested the next annual meeting time be changed to the evening with hope for more community involvement and attendance.
- Douglas Baily would like to have a letter drafted for the annual meeting that will identify the specific watch group persons in charge. Darrel Tedisch and Marcene Olson will work together on this task.

Marcene Olson announced Dr. Shelia Sund will be presenting on emergency preparedness for individuals, families, and organizations.

**New Business:**

**State Review of Mid-Valley LEPC Emergency Operation Plan:**

Terry Wolfe explained that his responsibility was to review the Mid-Valley LEPC Emergency Operation Plan and to make recommendation; he had no authority to make changes.

- An overview of his findings and recommendations for this plan has been included as attachments with the LEPC November Meeting Minutes.

Douglas Baily asked where Mark Johnston was with regard to non-participatory EHS facilities letters being issued. Terry explained that about 500-600 letters have already been sent out and he anticipates the same amount being sent again around February 2015. Furthermore, he explained that it is hard to narrow down which facilities are truly meeting the specific requirements and being identified as the Tier 2 facilities.

- Douglas and Terry discussed the previous effort by LEPC to draft their own letter requesting these facilities be represented at future LEPC Meetings. Terry explained if the LEPC still wanted to move forward with this mailing, they were welcome and encouraged to do so. Ultimately Douglas Baily will decide if and when this mailing moves forward.

**Discussion of HMEP Grant award from OSFM:**

Douglas Baily reported that we were not awarded funding to continue the multi-year LEPC Plan development. We originally applied for this grant as a multi-year grant due to the sheer size and anticipated completing the second half of the project in 2015. However, we were awarded grant money specifically for evacuation.

Darrel Tedisch stated he spoke with Stacy Burr and as a result believed there was a way for us to collect the information we needed to complete Phase II of the initial plan while simultaneously completing the evacuation portion of the grant we were recently awarded.

Douglas Baily asked Terry Wolfe if he had any inside information or had heard an explanation as to why the Phase II was not awarded or if there was more of an emphasis placed on evacuation.

- Terry stated at the State level, they believed moving forward with Phase II would be ideal. Specifics of the Fed's decision were not explained nor communicated to Terry.
- Douglas Baily suggested that he, Darrel Tedisch, and Scott Cowan work together to get something on the calendar; it may also be beneficial to extend an invite to Sue Otjen.

**Good of the Order:**

Douglas Baily may be called upon for the Grand Jury. He will know more information at the beginning of December. He suggested that Darrel Tedisch fill in as chair in his absence.

**Next Meeting:** December 12, 2014 – Linn County Public Health, 2730 SE Pacific Boulevard, Albany, OR.

**Meeting Directions:** More detailed direction will be included with the invitation / agenda for December's meeting. Sarah Bates will email details to Douglas Baily to include for all attendees.

**Regular Meeting Adjournment: 11:23 a.m.**

**Attachments:**

Winter Outlook – 2014 – 2015, by Tyree Wilde

iNWS Mobile Alerting, by Tyree Wilde

Emergency Plan Review Recommendations for Consideration by the Mid-Valley LEPC

Oregon Local Emergency Planning Committee Emergency Response Plan/EPCRA Validation Crosswalk

Submitted By: Laura L. Chartier, Secretary