



**Attendees:**

Douglas Baily, Corvallis Fire/HazMat Team 5  
Mike Bamberger, Oregon State University  
Richard Baltzersen, FBI - Portland  
Sarah Bates, Linn County Public Health  
Armel Cates, Linn County Resident  
Scott Cowan, Albany Fire Department – HM5  
Glenda Fleming, WR Grace  
Douglas Freeman, RCO International Inc.  
Martha Jirovec, Energ2 Technologies

Mike Johnson, LBS Charities  
Steven Niskanen, NWFF Environmental  
Marcene Olson, Linn-Benton Community College  
Chuck Scholz, City of Harrisburg  
Gregory Skaer, Oregon Freeze Dry  
Toby Smith, Cascade Pacific Pulp  
Darrel Tedisch, City of Albany  
Jason White, National Frozen Foods Corp.  
Terry Wolfe, State Fire Marshal's Office

**Introductions:** Chuck Scholz, City of Harrisburg Public Works Director and Mike Johnson with LBS Charities were welcomed as new attendees.

**Approval of Meeting Minutes:** Scott Cowan made a motion to approve minutes of the December 10, 2014 meeting; Sarah Bates seconded the motion. Minutes were approved, as submitted.

**Reports from Participating Organizations**

**State Fire Marshal's Office: Terry Wolfe:** Terry reminded the committee of the upcoming LEPC Conference scheduled for May 12<sup>th</sup> – May 14<sup>th</sup> in Seaside. He also reported they will be accepting submissions for the upcoming HMEP grant and explained there will be a very short turnaround. It is important that the submittal include a prioritization of projects.

**HazMat Team 5: Scott Cowan:** Scott reported HazMat training has been scheduled during the month of February in Eugene. There will be seven members attending training and being brought onto the team. There are five from AFD and two from CFD. They are working on the completed schedule of training for 2015. Scott said there may be opportunity to open some of the training classes to the LEPC; he will keep the committee updated.

Scott also reported that the City of Albany Fire Department finished 2014 with approximately 7200 total calls. He explained this was a rather large increase from the previous year with less staffing. He also reported how important it is for voters to realize the need to replace Station 11. If the City experienced an earthquake event, it is high unlikely that Station 11 would remain functional and standing. Furthermore, the safety of the Fire personnel and the equipment would also be in jeopardy.

**Corvallis Fire/HazMat Team 5, Douglas Baily:** Douglas reported they are finishing the first round of interviews for Emergency Planner and are pleased with the candidates. The goal is to hire two new employees.

Douglas also reported that the City of Corvallis applied for and has received grand funding for retrofitting Station 2 and Station 3. They will begin retrofits on Station 2 in the summer of 2015. Furthermore, Corvallis Fire Department is running with 6 vacancies in addition to many staff that are up for retirement.



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**Linn County Public Health: Sarah Bates:** Sarah reported updating their Hazard Mitigation Plan and Emergency Operation Plan is required in 2015. FEMA is working on updating maps with flood zones areas in North Albany. She also reported that the Medical Reserve Corp. received a \$3,500 grant that includes travel and uniforms. Sarah mentioned the Cascadia Rising Exercise will be held in June of 2016 and the Mid-Valley LEPC may want to participate.

**City of Harrisburg: Chuck Scholz:** Chuck reported Harrisburg has doubled in size in the last ten years. They are currently working through growing pains. Chuck is working on positioning the City to show more representation with committees and the community especially in Linn County.

**City of Albany Fire / Emergency Management: Darrel Tedisch:** Darrel reported Albany will be participating in the Cascadia Rising Exercise in June 2016. The recent 2014 exercise identified gaps and areas of improvement; the City is looking forward to the exercise in 2016 to correct and/or improve on these issues. Darrel reported the Army Corp. of Engineers presented at the City of Albany and conducting a short training session on using maps and understanding repercussions of dams failing in our area. As a result, Emergency Management is working on developing a response plan for these failures.

**Oregon State University (OSU): Mike Bamberger:** Mike reported he has an intern working on their EOP. He also said they are in the writing phase of revising their infectious disease response plan.

**Linn-Benton Community College (LBCC): Marcene Olson:** Marcene reported they received a grant for the seismic retrofit of Takena Hall. They recently completed a shelter in place drill on the main campus that overall went well. LBCC is currently working on a mass campus evacuation plan that is part of their natural hazard mitigation plan. Marcene also said next month will begin CERT training.

**RCO International Inc.: Douglas Freeman:** Doug reported they are in the paper process of converting MSDS (Material Safety Data Sheets) to SDS (Safety Data Sheets). The conversion is being mandating and should be completed by June 2015.

**Oregon Freeze Dry: Gregory Skaer:** Greg reported they are beginning to revise their Emergency Response Plan.

**WR Grace – Glenda Fleming:** Glenda reported WR Grace in the process of bringing a small lab on line.

**Energ2 Technologies: Martha Jirovec:** Martha reported they will be celebrating the company's 30 year anniversary in 2015. This of course prompted them to look into and update some of their existing plans and procedures.



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### **Workgroup Reports**

- Membership: No report
- Outreach: No report:
- Presentation:  
Dr. Shelia Sund, Medical Director with Adventist Health Hospice will be presenting at the upcoming annual meeting in February. The topic / title of the presentation will be “Cascadia - Are You Ready?”
- Emergency Planning:  
The City of Albany will be opening bids for the EHS Facility Evacuation Planning proposal this week. Darrel would like the committee to be prepared to have a recommendation for approval and move forward at the February meeting.
- Resource Assessment: No report.

### **Secretary’s Report**

- 2015 Calendar Locations:  
The November 2015 meeting location has changed. It will now be held at Linn Benton Community College (LBCC) in Calapooia Center Building 2; Fireside Room.
- Meeting Minutes Procedure:  
The procedure was clarified and accepted. The procedure will be to send out the minutes in a draft format to the committee for review. The review period will last approximately one week. After that week, the minutes will be distributed as final to the committee members before the next meeting.

**Local Exercises & Training:** No report.

### **Old Business**

- Annual Meeting Letter: Douglas is working on preparing the annual announcement.
- MVLEPC Emergency Operations Plan Changes/Recommendations:
  - Terry Wolfe said that once the plan is final, including any changes or recommendations, to forward it to him.
  - It was determined that the changes and or recommendations that still need to be added to the final plan will be completed by the contractor awarded the EHS Facility Evacuation Plan proposal.
  - It was suggested when the final is distributed to Terry, we include a summary or overview of the changes or recommendations the committee included in the plan. This would draw attention to each segment or section that has changes and would allow for a quick review of any additions rather than going through the entire plan again.
- EHS Facility Letters:
  - Douglas reported the process is currently in Phase 2. Douglas will follow up with Mark to see if the second round of letters has gone out. Douglas said Bill Chambers from Stahlbush Island Farms did inquire about dates and meetings. As a reminder these letters are targeting Tier 2 facilities that are required to attend.



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### **New Business**

- Pipeline Hazard Grant Committee:

Douglas Baily asked for volunteers to participate on this committee. Members will include: Darrel Tedisch, Scott Cowan, Doug Freeman, Martha Jirovec and Jason White.

### **Next or Future Meetings**

- Annual Meeting: February 11, 2015; 7:00 pm – 8:30pm  
Location: Linn Benton Community College (Calapooia – Center Building 2)

### **Regular Meeting Adjournment: 11:00 a.m.**

Submitted By: Laura L. Chartier, Secretary/Information Coordinator