

Morrow County Local Emergency Planning Committee
Port of Morrow Building, 2 Marine Dr. Boardman, Oregon
September 16, 2014
Meeting Minutes

In attendance: Boardman Foods (Cindy Burrigh), **Boardman Rural Fire Dist** (Marc Roglestad, Adam Cole), **Calbee North America** (Liz Morris), **Columbia River Community Services** (Mike Schaub), **ConAgra Foods** (John Neal, Joe Chamberlain, Larry Orsten), **Morrow Cold Storage** (Roy Brown, Lani Bass), **Morrow County Health Dept.** (Kristi Wheeler-Johnson), **Morrow County VA Clinic** (Michael Runyon), **Pacific Ethanol** (Joey Powell, David Richards), **PGE-Coyote** (Jeff McCauley, Mike Garrett), **PGE-Boardman** (Clyde D), **Port of Morrow** (Kevin Gilbertson), **Tillamook (CRP)** (Shelly Ward), **Watts Brothers Pack Center** (Travis Hyder, Tina Livingston), **Hermiston Amateur Radio Club** (Don Drayton), **National Weather Service-Pendleton** (Dennis Hull, Vincent Paul), **State Fire Marshal's Office** (Terry Wolfe)

10:00am ~ Call the meeting to Order:

Meeting Called to order by Mike Garrett at 10:00am

- Review and approve the July 15, 2014 meeting minutes:
Cindy Burrigh made the motion to approve the minutes; Travis Hyder Seconded the motion; all were in favor.
- Review any 'Lessons Learned', any information to share with committee members that could help others improve safety and/or communication within our group and/or the community.
 - **Mike mentioned there was an ammonia release at Pasco Processing in Pasco, WA – just need to remember the reporting requirement.**
 - **Vincent – NWS – exercise by the National Guard at the Depot - ???**
- Liquefied Natural Gas and Ammonia Release Brief - Scott Stanton, Hermiston Fire Chief
Note – Emailed Scott to see if he could present at this meeting.
 - **Scott is out on a fire, so he is out of the region at this time – we'll have to reschedule him**
- Identify and Elect a Vice Chairman
 - **Liz Morris has volunteered to step in as Vice Chair, Dan will continue as Chair. Kevin Gilbertson nominated Liz. Lani Bass seconded. All were in favor.**
- Subcommittees Reports:
 1. Information & Emergency Response – Travis Hyder
Review actions in the previous Minutes – **nothing new at this time – great to see many folks in attendance today.**
 2. Training –Mike Garrett
Begin preparation of Hazardous Materials Emergency Preparedness Grant application for consultant support to develop emergency response plan next year.

- **We will try to tackle training in two types/stages – one will be table top – talking/meeting/reviewing first. Later in the year we'll do an actual drill. PGE has used a consultant to help with that training development. Public Health would be interested in helping with this as well.**
- Old Business
 - Ask for Emergency Response Plans, following facilities still not on file:
 - - City of Heppner -
 - Columbia River Community Health Services **Submitted TODAY!! Thanks.**
 - Ione School District – **Cindy Burrignt will try to contact Ione School Dist.**
 - Morrow Co. School Dist -
 - Morrow County Fair- **Do we need one from the Fair? Marc believes yes due to possible hazardous substances. Ann Jones is the new fair director (I think).**
 - Ann Jones, Morrow Co Fair, P.O. Box 464, Heppner, OR 97836
 - Phone: [541-676-9474](tel:541-676-9474), Fax: [541-676-5590](tel:541-676-5590)
 - Willow Creek Energy Center – **Mike Garrett will contact.**
- New Business
 - **Kristi Wheeler-Johnson - There is a new virus – respiratory spread, particularly children, especially with asthma or other conditions might be hit more than others. The state health system is preparing for this. It is coming up on flu season as well, so folks who might get the virus might not know if it's the flu or other. CDC Website info on the virus - http://www.cdc.gov/non-polio-enterovirus/about/EV-D68.html?s_cid=cdc_homepage_whatsnew_001**
 - **Boardman Fire Department would like to publically thank Jeff McCauley from PGE for patrols in the area. He discovered a small fire at Boardman Chip Factory which ended up shutting part of the facility for a few weeks, but it could have been worse had it not been caught when it was.**
 - **Pacific Ethanol will soon have a new neighboring facility – CO2 capture – they are moving a facility from another state to Boardman, OR. They will have a small amount of anhydrous ammonia onsite, which is going to be under the recordable quantity, but they will be tied into the alarm system of Pacific Ethanol**
 - **There are several new facilities coming into the area or continuing to expand, so we need to try to get involvement from their facilities**
 - **Marc also mentioned that the Fire Department will be going on the ballot with a bond for a new facility. It's an important asset for the community. Please be educated and spread the word. There will be an Open House on 9/27 from 7am to 11am at the Fire Station. Any questions can be directed to Marc Rogelstad, Fire Chief.**

- Dennis – NWS – they will start their winter weather briefing. There's normally a time set each week for a briefing of weather coming up in the next 5 days. If there are major changes to the briefing or to the weather pattern, an email update would be sent out. If you are interested in being a part of this briefing, please let Dennis know – exchange contact information with Dennis.
- LEPC is required to have an Annual Meeting with the Community. We will be checking if we can partner with the Boardman Chamber in November to have our Annual Meeting. We'll notify you.
- The Port of Morrow is looking at bringing a speaker from the BMCC Safety Conference to come out to Boardman to speak to anyone who would want to have folks listen about real life Lock Out, Tag Out situations.
- Mike G shared that FIMA has some great information on creating a Family Communication Plan for emergency situations. Also Mike recommends doing a family fire drill. It's important to have some emergency preparedness communications with your family and have those plans practiced beforehand, so that the emergency moment is a little less hectic 😊. It is also recommended to have more than ¼ tank of gas, as well as have cash on hand. If there's a power outage, there's not going to be a way to get cash from the banks/ATMs. Also don't forget to check your batteries on your smoke detectors frequently as well.
- Marc made a cautionary remark about CO2 detectors – they don't work well when they are near the ceiling. They work better when they are lower to the ground especially in areas where you are sleeping.
- Terry Wolfe – also cautions that it is proven that sleeping children do not hear smoke detectors. They are starting to make detectors that you can record your own voice message for your family members.
- Other?
 - Please give us feedback on meeting topics/discussions so that we can make sure that these meetings are valuable for all.

Meeting Adjourned at 10:56am

****PLEASE STACK CHAIRS ALONG WINDOW WALL****

Next meeting: November 18, 2014 10am