

Morrow County Local Emergency Planning Committee
Port of Morrow Building, 2 Marine Dr. Boardman, Oregon
September 15th, 2015

Meeting Minutes

In attendance: Columbia River Community Health Services-Deena Gallaway; Pacific Ethanol-David Richards; PGE-Coyote Springs-Mike Garrett; Port of Morrow-Scott Neal; Hermiston Amateur Radio Club-Don Drayton; Oregon Department of Fish and Wildlife-Marc Garst, Cliff Miller; Boardman Foods-Cindy Burrignt; NOAA-Vincent Papol

10:00am ~ call the meeting to Order:

- Review and approve the minute:
 - **Minutes were reviewed and approved. There is one correction to the minutes. The date on the previous meeting listed May, changed to July 21st, 2015 to reflect the proper date.**
 - **Minutes approved by Vincent Papol and second by Don Drayton.**

- Review any 'Lessons Learned', any information to share with committee members that could help others improve safety and/or communication within our group and/or the community.
 - **PGE discussed recent Acid incident at facility. Deena Gallaway discussed having SDS available and current when Ambulance and Paramedics arrive on scene.**

- Subcommittees Reports:
 1. Information & Emergency Response – Travis Hyder
Review actions in the previous Minutes

Nothing new.

Travis is scheduled to be in Tri-Cities for Ops meetings on the same day that the LEPC meeting is scheduled. We will need to discuss what we want to do, moving forward with the information and emergency response subcommittee.

 2. Training –Mike Garrett
Begin preparation of Hazardous Materials Emergency Preparedness Grant application for consultant support to develop emergency response plan next year.

Our grant proposal has been submitted and approved at the State level and has been moved up to the Federal level for approval.
Mike will work with Cindy Burrignt to see if we can add Confined Space Training to her OSHA sponsored classes that she has been bringing into the area.
Cindy has agreed to add Confined Space to her list of classes that she will work with OSHA to bring to the Port of Morrow/Morrow County in 2016.

- Old Business
We are still working to contact the entities listed here to get their plans into us.
 - Ask for Emergency Response Plans, following facilities still not on file:
City of Heppner, Morrow County Fair, Morrow County School District, Willow Creek Energy Center

- New Business-All new business that was discussed had handouts and is included with minutes for future reference for members who were not able to attend.
- Discussed “Great Oregon Shakeout” and working with the local school districts to perform a “Drop, Cover, Hold on” drill on October 15th, 2015.
- Discussed Morrow County Health Department News Release: “Ready for a disaster? Do one thing every month to Prepare.” September is National Preparedness Month and the Morrow County Health Department gave us two links to help you prepare. <http://do1thing.com/topics/informed> and <https://www.facebook.com/pages/Morrow-County-Health-Department/458759104230177>
- Discussed the New Jersey Department of Health Right to Know Hazardous Substance Fact Sheet on Sulfuric Acid and Sodium Hydroxide. Reviewed both of their hazards and possible employee/emergency responder exposure potential.
- Discussed the need to complete analysis on these chemicals if they were to happen to mix in an emergency. Reviewed a Chemical Reactivity Report on Sulfuric Acid and Sodium Hypochlorite and Sulfuric Acid and Sodium Hydroxide. It was noted that independent these chemicals do not create much of a potential fire/explosion hazard but once they mix, they are extremely explosive and flammable. If you have chemicals on your location that have possible potential for mixture you should conduct a Chemical Reactivity Report. PGE currently is using the Software WISER to conduct these reports.

Meeting adjourned at 10:48 a.m.

****PLEASE STACK CHAIRS ALONG WINDOW WALL****

Next meeting: November 17th, 2015 at 10:00 A.M.