

Local Emergency Planning Committee

Agenda– March 23, 2012

Hermiston Fire Station #3 at 10 AM

78760 Westland Rd, Hermiston, Oregon

Attendees: Chief Hart – Hermiston Fire, Ben Weinke – Hermiston Wastewater, Thane Jennings – CPN, Craig Williams – Hermiston Foods, Jodi Florence - UCEM, Mark Swanson – PGG, Kerri Deal – Shearer’s Foods.

Additions to Agenda

No additions to the meeting minutes.

Approval/Correction of Minutes

Chief Hart moved to approve the minutes as emailed. Ben Weinke seconded. Motion passed.

Natural Hazards Mitigation Plan and Steering Committee The committee has met twice. It is mandated by the state that Umatilla County periodically update and review the Natural Hazards Mitigation plan. The Steering Committee does not write the plan; they give advice and direction for the plan. The review process is going well and the updates should be completed prior to the deadline.

HMEP Grant - \$15,300 Kerri Deal reported that the Confined Space Committee had met and that the Umatilla County LEPC will be hosting Confined Space Awareness Trainings presented by Stan Thomas of Oregon OSHA. The trainings are scheduled to be held:

April 17th – 8:00 AM – 12:00 PM – Port of Morrow Wells Springs Room – Boardman, Oregon

April 17th – 1:00 PM – 5:00 PM - HFES Station #3, 78760 Westland Rd, Hermiston Oregon

April 18th – 8:00 AM – Noon – Pendleton City Hall, 500 SW Dorion Avenue

April 19th – 8:00 AM – 12:00 PM – Milton Freewater – To Be Determined

Each training will take approximately 4 hours.

Kerri will make up a flyer for the trainings and email it to Morrow County LEPC, the members of the Umatilla County LEPC and Jodi Florence will help her with a press release to issue to the media.

Chief Hart asked that sign-in sheets be used and the length of each session as this can be used toward the ‘in-kind’ match that the LEPC must provide for the Grant.

2012 HMEP Grant – Chief Hart forwarded an email to the LEPC about the 2012 HMEP Grant. He stated in the email that Hermiston Fire was going to be unable to complete the grant application this year but he would be willing to help anyone else that wanted to submit it for the LEPC. The grant is due April 2, 2012. No one has volunteered to submit the grant.

Sub-Committee Reports

Planning – No members present for this committee

Resource Development – No members present for this committee

Confined Spaces – Kerri Deal reported for the confined space committee. They have met and are putting on the Confined Space Awareness Trainings across the county in April. The committee has looked into Confined Space Train the Trainer programs but no designation for the funds has been made. Mark Swanson of PGG said that he had spoken with Dave McLaughlin at Oregon OSHA and that Dave told him that you can send a person to a train the trainer course anywhere, not necessarily at your specific facility. The trainer has to be trained for rescue on all types of confined spaces. The concepts are the same; they would just need to train on their specific confined spaces when working with their teams.

Kerri said that she would take this information to the Confined Space committee and they will take it into consideration.

Annual Meeting – The 2011 Annual Meeting was held in April with poor attendance. Kerri mentioned that Morrow County LEPC made a presentation at the Boardman Chamber of Commerce about the LEPC to satisfy their annual meeting requirements. Kerri suggested that we make an LEPC presentation and she volunteered to go to the different Chamber meetings and present it. Chief Hart looked in the by-laws and noted that we are already out of compliance because the by-laws state the first regular meeting after January 1st is to be the annual meeting. He recommended that the LEPC look at changing the bylaws so that we aren't mandated to have an annual meeting and the LEPC could present at meetings for groups that we feel should be informed. This discussion was tabled until the next meeting when enough voting members should be present.

Other Business

Union Pacific Railroad – Ben Weinke brought it to the group that he felt a representative from Union Pacific Railroad should be attending these meetings as they have a lot of hazardous substances at the Hinkle Rail Yard and also being transported through the area. The group felt that the LEPC should reach out to UPRR and ask for their participation. Kerri found an email address for a representative from UPRR in the LEPC files and will make contact.

Great Shake Out – Jodi Florence mentioned the Great Oregon Shake Out. Businesses or families can go to the www.shakeout.org/oregon and sign up to participate in the voluntary earthquake drill on or around October 18, 2012. Please refer to the website for more details.

Next Meeting Date: Tuesday May 8th @ 10 AM. Location TBD.

Members in Good Standing:

Pendleton Flour Mills Calpine
City of Hermiston Hermiston Generating
Smith Frozen Foods
Oregon State Police
ConAgra / Lamb Weston
Umatilla County Emergency Management
Hermiston Fire and Emergency Services
Stanfield Fire Department

Pendleton Fire Department
Good Shepherd Medical Center
American Red Cross
URS – Depot
Pendleton Grain Growers
City of Echo
Hermiston Foods
Shearer's Foods, Inc.
Continental Mills