

# Local Emergency Planning Committee

## Minutes– July 10, 2012

Good Shepherd Community Hospital – Room CC1 (Near the pharmacy) Hermiston, OR  
10 AM

**Additions to Agenda** – Only changes to the agenda were that Dean Marcum will give a presentation on the May 5, 2012 exercise with ConAgra Foods in place of the member spotlight with Mark Swanson of PGG

**Approval/Correction of Minutes** – The word ‘Agenda’ was replaced with ‘Minutes’ in the May Meeting Minutes. Other than that, the minutes for May 8, 2012 were approved.

**EPCRA Notification Requirements** – Kerri Deal presented a draft of a letter to the committee. The letter essentially stated that if an EHS facility that is in the Umatilla County LEPC has a leak, they are not required to notify the LEPC directly and that OERS notification is sufficient. The committee made a couple of changes to the letter. Kerri will change the letter, transfer it onto LEPC letterhead, have Co-Chairs Pat Hart and Doug Paine sign it and then will email a scan to the EHS facilities that are members in good standing with the LEPC.

**Annual Meeting Requirement** – Pat Hart discussed the annual meeting requirement with the committee. Federal Law requires a minimum of one time per year that each LEPC have a meeting that is open to the public in order to discuss the LEPC’s Emergency Plan. This Emergency Plan defines what the LEPC will do if there is an emergency. At this time, the Umatilla County LEPC does not have this required plan. The only requirement for the annual meeting is that it must be open to the public.

**Officer Elections** – In addition to the Federal law, the Umatilla County LEPC bylaws state that the officer elections will take place at the annual meeting. According to the bylaws, one of the Co-Chair positions will be open at the January 2013 annual meeting (the other will be elected at the 2014 annual meeting). Because of the upcoming election, at the September meeting, the LEPC needs to appoint an election committee. This committee will need to present candidates for the co-chair position at the November 2012 LEPC Meeting.

The only two elected positions of the Umatilla County LEPC are the co-chair positions. The Secretary and Information Officer positions were combined into one and it is now an appointed position.

**Lamb Weston Line 5 Ammonia Release** - Pat Hart read the official report regarding the ammonia release at the Lamb Weston facility in Boardman, OR.

**HMEP Grant** – The grant was returned to the state as the confined space committee was not able to get a training organized that met the requirements of the grant.

### **Sub-Committee Reports**

Planning

Resource Development

Confined Spaces - Confined space committee is still planning on having a Confined Space Awareness Training taught by Stan Thomas with Oregon OSHA at BMCC on August 16<sup>th</sup> 2012 at 8:30 AM.

**Next Month Member Spotlight** – Mark Swanson of PGG will present at the next meeting

**Member Spotlight** – Dean Marcum – ConAgra Blast – Dean shared a presentation about the exercise that GSMC, area Emergency Services and ConAgra participated in on 5-5-2012. The scenario was a natural gas explosion that caused structural failure that led to an ammonia release. The exercise included ‘victims’ that were given different roles to play in the scenario. The exercise was designed to tax the resources of GSMC as well as allow for a mass victim incident that included the need for decontamination. Dean said the exercise was very positive and allowed for everyone to test their skills as well as determine weak areas in incident response. Dean is currently working with Pioneer Seed on another exercise and is willing to speak with other EHS facilities in the LEPC if they would like to schedule and design an exercise.

**Next Meeting Date:** September 11, 2012 at 10 AM at Good Shepherd Medical Center Conference Room

*Members in Good Standing:*

Pendleton Flour Mills	Pioneer Seed
City of Hermiston	Hermiston Generating
Smith Frozen Foods	EOCIL
Oregon State Police	
Umatilla County Health Department	
Umatilla County Office Emergency Management	
Hermiston Fire and Emergency Services	
Good Shepherd Medical Center	
URS – Depot	
Pendleton Grain Growers	
Hermiston Foods	
Shearer’s Foods, Inc.	
Continental Mills	