

*Willamette Education Service District Office***Task Force Members:**

Richard Evans, Craig Roberts, ~~Senator Betsy Johnson~~, ~~Representative Jeff Barker~~, Eriks Gabliks, Dave Novotney, Lindsey Capps, Heidi Moawad, Geoff Spalding, Ted Kunze, Craig Roberts, Susan Graves, Peggy Holstedt, Matt Utterback, Mindy McCartt

Guests:

Elisa Crebs, Kim Lippert, Kim Ybarra, Beth Anne Steele, Sandra Flint, Michael Plichta, Paris Achen, Kevin Sutherland, Phyricia Haggerty, Ken McCormick, Kevin McDonald, Pat Dooris, Tom Worthy

Meeting Notes:

1. Welcome- Craig Roberts
 - Introductions
 - September meeting minutes vote- Approved

2. The Coming Storm- Michael Plichta, Beth Anne Steele and Sandra Flint
 - Brief introduction
 - Video- The Coming Storm
 - Showed the video the day before the UCC Shooting at the OSSA/OACP conference.
 - Handed out the active shooter booklet
 - Salem and Bend Active Shooter conferences for K-12
 - Recently asked to show in Medford last week.
 - Planning additional events for not only K-12, but also higher education.
 - Handed out Roadmap pocket cards

3. Tip Line Update- Rich Evans and Tom Worthy
 - OSP hired a contractor to write a Business Case and Statement of Work for a Request for Proposal
 - We have engaged our STOW from DAS to assist with fast tracking the mandatory stage gated process.

- We have an internal Project team that is working diligently on the other necessary documents needed for this process
 - IRR
 - Requirements Matrix
 - Project Organization Chart
 - Project Charter
 - Risk analysis
- We will be engaging our partners more and more as we work through this process
 - Roles and Responsibilities
 - Partner engagement
 - Implementation and roll out
- What you can do to help?
 - Due to the short deadline, if OSP or RADHA contacts you for information, please respond as quickly as you can.

4. Pilot Database School Project and Threat Assessment- Craig Roberts

- Looking to do a pilot school for entry into the database – Need to see how much work it is and to better address any questions or challenges around HSIN database system.
- The FARO system can scan into 3D as well as 2D. The HSIN system cannot hold the 3D files (too large), but if we change it to 2D the system will be able to hold that file size.
- Dr. Novotney- talked about the Threat Assessment regionalization project again and recapped last meetings proposal discussion
 - The team is recommending 8 to 10 regional threat assessment professionals (this is light for the state this large)
 - Purpose is to identify, evaluate and then support situations or individuals that might pose a potential risk of harmful behavior to themselves or others.
 - Might need a vote from this task force to put together a team to work on a legislative proposal.
 - Sherriff Roberts thinks that this is an excellent way to help support schools and be the liaison in getting the right people to the table.

- Geoff Spalding- motion that the Task Force moved forward with presenting this proposal to the Legislature for approval and funding.
 - Susan Graves- recommended adding not just the threat assessment angle but school safety as a whole. (including possible tip-line point of contact as well as HSIN administrators)
 - Dr. Novotney asked his workgroup about expanding the area of interest beyond just threat assessments. His workgroup was comfortable with engaging with the Tip line, but not to put too many additional duties on the staff at the onset of the program. Possibly 2 years after implementation then we can look at expanding the roles of the regional coordinators into more.
 - Question was posed around higher education being involved in this regionalization.
 - The group thought it might be better to move forward with the K-12, but continuing the conversation with the Higher education people seeing where they would like to fit in as well as looking to see what those additional schools/students would do to our proposals and costs.
 - Group would like to find a way to include higher education, but that will be much longer work load and we would need to get more input from Higher Education professionals.
 - ODE is now on board with moving the Threat Assessment project forward.
 - Task Force voted and approved moving the statewide threat assessment forward to the Legislative Presentation in February 2016. Dr. Novotney will be doing more work with his workgroup around that presentation.
5. UCC Event Impact- Rich Evans
- This is not to discuss the event, but the impact of the incident has had on this task force.
 - Meetings are going on at every level regarding how to better to more players at the tables to prevent these incidents.
 - November 17th Active Shooter Legislative presentation from 6:00 pm-8:00 pm. They have invited legislative members. If anyone on

this task force would like to attend, please reach out to Rich and he will send out the invitation.

- This group just needs to be aware that these discussions are happening and the better we know the better we can focus on the progression of this task force.
- Higher Education is meeting and engaging on this topic as well.
- Peggy added that this group needs to stay focused and keep each other in the loop at this level. Share trainings, sharing when issues arise or topics that might be helpful for this group to know. Keep those emails coming.
- Sherriff Roberts spoke briefly about the team work during the UCC event. Capt. Terri Davie's role at the event was recognized and appreciated by every agency involved.
- Rich just added the Law Enforcement relationships are so strong that when events like this happen, there are no turf wars. Between the FBI, DPSST, State Police, OSSA and OACP the frequency of them meeting, assists with the seamless ability to get the work done.
- Dr. Novotney asked the group if it would be helpful for a formal crisis response team.
- Sherriff Roberts thinks that it would be a good idea around the potential of getting the victim advocate group together to assist the victims and families.
- FBI seconded it. It would be a great idea and the FBI's resources can just plug into what resources are already available. They can also assist with training.
- Rich added that it isn't the initial response that we need work, it is with the how to get the schools back on-line that we see the need for more training and assistant with the after care.
- Flight Teams- could partner with any law enforcement trainings and get those teams dialed in with the after care of these events.
- Rich asked if the Flight teams are in most school districts.
- Sue added that in her area is called a Crisis response team.
- Dr. Novotney is not sure that each district has this type of team or plan in place. The Education world doesn't have the staff or experience around handling these types of events. There isn't a real thoughtful plan in place on how to get the Schools together

and how that will work transitioning the law enforcement out of the event (after 48 hours).

- DPSST has been looking at this topic and not just around the response, but getting the first level supervisors trained about how to communicate and get the right people in the room.
- Craig- would like to work around the flight team/crisis response team and create a work group around looking at getting trainings and connecting them on a state level
 - Susan Graves, Peggy Holstead and Kevin Sutherland all volunteered to assist Dr. Novotney with moving forward gathering information around crisis/flight teams.
 - Rich would like to know what is out there in the state first. The valley is covered, but we are sure that there are holes in other areas of the state. Once we know what is out there, and then find out how we can help.
 - Not just looking at the grief counseling, but also those teams knowing and being available to assist in a larger event, communication how to fit into an incident command center and the aftercare/reunification.
 - We should look at building off what we have. Build onto those teams with additional trainings and additional resource contacts for those teams to be better at larger events.
 - Craig asked if something like this could be added to the threat assessment teams.
- Dr. Novotney is willing to look flight teams/crisis teams around the state, but agreed with Rich about surveying what already exists and report back.

6. Draft Task for Force Report- Craig Roberts/ Kim Lippert

- This is still a draft.
- Changes have been coming in via email, and have not added to this document.
- Still need to add chair letters and executive summary
- Group likes the style of the SO's draft. Group would like to move forward with that style.

- We will be adding more information around the Threat Assessment formalization.
- Timing of this report is paramount. We need to get this report out to the legislative body before we go in for the formal presentation with our priorities.
- Dr. Novotney will be able to get the survey results regarding the crisis teams by next meeting.
- Dr. Novotney asked about the next steps around what organization is going to oversee the threat assessment teams.
- Rich- we need to get our priorities done then legislative office will write the language and help with formalizing the ask.
 - Tip line
 - Threat Assessment Regionalization
 - And then finally the Mapping (WV presenting at the November meeting)
- Rich will be looking at sending out a legislative time line and what needs to move forward.

7. Next Steps- Group

- Do the Drill feedback to OSFM as soon as possible