

339-020-0000 Continuing Education Defined

Continuing education (CE) is participation in courses, classes, workshops and other means for the **purpose of developing and updating professional skills** to provide appropriate occupational therapy services.

339-020-0010 CE Requirements for Current Licensees

- (1) **All current licensees shall obtain a minimum of 30 points of CE** from Board approved categories during the two years immediately preceding the date of the license renewal.
- (2) Exception: **Current licensees who have had their licenses for less than two full years, but more than one year, shall obtain a minimum of 15 points of CE** from Board approved categories during the year immediately preceding the date of the license renewal.

339-020-0015 One-time requirement for CE on Pain Management

- (1) After January, 2008, a **one-time requirement of 7 points of CE on Pain Management** must be completed as part of the 30 points of CE defined in OAR 339-020-0020.
- (2) All currently licensed Occupational Therapists and Occupational Therapy Assistants who renew their license in May, 2010 must complete the **one-hour online Oregon Pain Commission** class and six additional points of CE on Pain Management. Any classes provided by the Pain Commission will count toward the 7 points. Licensees may use any CE points on Pain Management taken between 2006 and their renewal date in May, 2010.
- (3) All new applicants for Occupational Therapy and Occupational Therapy Assistants must complete the one-time requirement of 7 points of CE on Pain management (including the one online hour offered by the Pain Commission) **prior to their next renewal or within two years of license in Oregon, whichever comes later.**

339-020-0020 CE Categories and Points

These numbers refer to a **two year total of 30 points**. Credit for CE shall be calculated on a point basis in the following categories and **must relate to occupational therapy services**. It is the responsibility of the licensee to **demonstrate how specific classes contribute to the development of the occupational therapy skills**. "Application to OT Services" (CE Log) must be included for credit. **Unless stated otherwise, one point equals one contact hour**. Sixteen to 30 required CE points must come from categories 1-11. **A limit of 14 of the required CE points may be accrued from categories 12-18.**

- (1) Attendance at university, college or vocational technical adult education courses at or above practice level: Four points per credit hour. Documentation of successful completion required.
- (2) Attendance at seminars, workshops, or institutes: One point per direct hour of content.
- (3) Completion of educational telecommunication network or on-line courses: Points as awarded by certificate or per credit, see (1). Certificate of successful completion required.
- (4) Attendance at educational sessions relating to occupational therapy sponsored by OTA, AOTA, AOTA approved providers, and NBCOT or professional academic institutions relating to occupational therapy: One point per hour of attendance. Certificate of attendance required.
- (5) Satisfactory completion of American Occupational Therapy Association approved courses/materials or courses/materials offered by AOTA approved providers: Points per

certificate on completion. Documentation of satisfactory completion required.

(6) **Publication** -- Copy of publications required.

(a) Publication of article in non-peer reviewed publication (e.g. OT Practice, SIS Quarterly, Advance, etc.): Five points per article.

(b) Publication of article in peer-reviewed professional publication (e.g. journals, book chapter, research paper): Ten points per article.

(c) Publication of chapter(s) in occupational therapy or related textbook: Ten points per chapter.

(7) **Professional presentation** (person presenting): Presentation must be at practice level for credit, e.g. CNA training would not be acceptable: Two points per hour with no additional points for subsequent presentation of same content. Course outline must be provided.

(8) **Development of alternative media** (computer software, video or audio tapes): Three points/hr of finished product. Outline required.

(9) **Completing requirements for occupational therapy specialty certification** (initial or recertification one time only for each specialty): 12 points. Copy of certificate required.

(10) **Research**, provided an abstract of the research is retained to prove participation: Principal -- Eight points. Associate -- Six points.

(11) **Development and implementation of a school approved Level II student program** (one time only and completed within a year): Four points. Copy of program must be provided.

(12) **In-service training**: One point per hour of attendance.

(13) **Attendance at videotaped presentations of educational courses, seminars, workshops or institutes** (group viewing with discussion): One-half point per direct hour of viewing with additional points for discussion, not to exceed seven points.

(14) **Student supervision, Level I Fieldwork**: One point for 8 hours of supervision.

(15) **Student supervision, Level II Fieldwork**: One point for 8 hours of supervision.

(16) **Mentoring**; as defined in OAR-339-010-0005(5): One point for every eight hours contract mentoring with documentation. Points may be obtained for both the mentor and the mentee.

(17) **Professional leadership** on a Board or Commission relating to OT -- Volunteer services to organizations, populations, and individuals that advance the reliance on and use of one's occupational therapy skills and experiences to the volunteer setting or experience: 10 hours equal two points. Up to four points a year with documentation.

(18) **Re-Entry Supervisors**: Therapists providing supervision under OAR 339-010-0016: One point for 8 hours.

339-020-0080 CE Certification

(1) Persons seeking to renew their license or to restore a lapsed license shall submit with their application a signed statement certifying that they have completed CE requirements set forth in these rules.

(2) Licensees must **maintain a record of continuing education for a minimum of four years** and provide these records to the Board upon request

339-020-0090 Waiver

The Board may, in individual cases involving physical disability or illness, or undue hardship, grant waivers of the minimum continuing education requirements or extensions of time within which to fulfill the same or make the required reports. Applications for waiver shall be made to the Board in writing at least two months prior to license expiration

339-020-0100 Mentorship between licensees for CE Credit

For purposes of mentorship between licensed occupational therapy practitioners, in order to obtain CE credit:

- (1) Enter into a written mentorship agreement signed by both parties that includes a detailed description of the planned and collaborative experience and the goals to be achieved under the plan;
- (2) Provide written documentation signed and dated by both parties that the mentorship was successfully completed, if requested by the Board.
- (3) Both the mentor and the mentee may obtain CE credit under OAR 339-020-0020.