

Memorandum of Understanding (MOU) for providing services as it pertains to the Prison Rape Elimination Act (PREA) Juvenile Facility Standards between DPW Office of Children, Youth and Families, Bureau of Juvenile Justice Services, Loysville Youth Development Center, the Pennsylvania Coalition Against Rape (PCAR) and YWCA Violence Intervention Prevention Program.

Services shall be provided to the Loysville Youth Development Center by YWCA Violence Intervention Prevention Program as contracted by PCAR. This MOU shall remain in effect until a written notice of change or cancelation is received and communicated to respective parties.

The PREA Juvenile Standard requires DPW YDC/YFCs to provide an option and coordinate access to outside resources for juvenile residents to receive services for sexual assault and/or sexual harassment. DPW is the Commonwealth agency responsible for administering the Commonwealth's YDC/YFC which is comprised of seven residential programs for high-risk youth who have been adjudicated delinquent from their residential county through the court system and assigned a juvenile probation officer respectively. The Loysville Youth Development Center is one of these residential programs.

The Loysville Youth Development Center agrees to:

- 1) Be responsible for the overall administration, management, monitoring and day-to-day operation.
- 2) Provide services in a manner that complies with PREA Juvenile Facility Standards and ensures the safety, security, and well-being of the youth, communities, employees and facility.
- 3) Each site will have a designated person from the local Health Services (nursing) to coordinate the efforts with MOU and to serve as the point of contact. This local health services contact will ensure the Bureau's Division of Health Services is included and updated as well.
- 4) Instruct the appropriate staff members to follow the prescribed protocol for reports of sexual assault and sexual harassment of resident and activate the internal contact phone line any time there is an allegation of sexual assault made by a resident that will go directly to YWCA Violence Intervention Prevention Program.
- 5) Transport the resident (victim) to local hospital's emergency room for a sexual assault forensic examination to be completed as appropriate.
- 6) Ensure that mandated reporting is completed to the PA ChildLine and appropriate law enforcement as required.
- 7) Respect the nature of private communication between the rape crisis counselor and resident.
- 8) Communicate any questions or concerns to local Health Services Contact for follow-up with the PCAR contact.
- 9) Facilitate the placement of informational signage and contact information upon intake and in the areas visible to residents.

The Pennsylvania Coalition Against Rape agrees to:

- 1.) Coordinate and facilitate introductory and any necessary subsequent organizational meetings regarding services with DPW OCYF Loysville Youth Development Center and the Director of the Division of Health Services in the Bureau of Juvenile Justice Services along with YWCA Violence Intervention Prevention Program.
- 2.) Follow all center guidelines for safety and security.
- 3.) Participate in appropriate training and education to staff as necessary.
- 4.) Provide technical assistance and other support to the Loysville Youth Development Center and YWCA Violence Intervention Prevention Program regarding the compliance needs for outside resources for residents as a result of sexual assault and/or sexual harassment in compliance with the Pennsylvania Prison Rape Elimination Act (PREA) Juvenile Standards.
- 5.) Ongoing communication with the Director of the Division of Health Services in the Bureau of Juvenile Justice Services to determine the effectiveness of the process and coordination.

YWCA Violence Intervention Prevention Program agrees to:

- 1.) Operate a hotline number that will provide a trained individual to answer the phone and assist a resident victim with sexual assault and/or sexual harassment on a 24 hour basis daily and for 365 days a year.
- 2.) Provide supportive services to residents that are victims of sexual assault and/or sexual harassment as an outside entity resource as it relates to the Prison Rape Elimination Act (PREA) for juvenile standards.
- 3.) Provide appropriate crisis intervention services and subsequent support services such as counseling, referral and legal advocacy.
- 4.) Provide additional victim services and resources as available and if specific to county.
- 5.) Ensure compliance with mandated reported requirements and notify PA ChildLine as appropriate and necessary.
- 6.) Maintain confidentiality. In a situation where the abuser is someone the resident victim is still in contact with, the rape crisis center staff/volunteer will express this immediate safety concern via the PA ChildLine report & the written report (CY-47) that goes to the local CYF office. In order to provide for immediate safety while maintaining confidentiality, the rape crisis center staff/volunteer will encourage the resident victim to inform a staff member at the Loysville Youth Development Center about the disclosure.
- 7.) Ensure center staff are trained and informed of the call process from Loysville Youth Development Center and aware of the contact person in Health Services if concerns/problems.
- 8.) Ensure center staff are made aware of the MOU and the need to maintain safety and security at the site.
- 9.) Provide staff education with resources available along with brochures and general local resident educational materials and posters if available.
- 10.) Coordinate and facilitate introductory and any necessary subsequent organizational meetings regarding the agreement and services to residents.

Note: If there are additional services provided by YWCA Violence Intervention Prevention Program it will be listed here:

Michelle Evans Phillips
DPW OCYF YDC/YFC Representative (Health Services)

2/20/13
Date

Alexa Lindsberger
PCAR Representative

2/20/13
Date

Juanita N. Newby CEO
YWCA Violence Intervention Prevention Program

2/20/13
Date

Memorandum of Understanding (MOU) for providing services as it pertains to the Prison Rape Elimination Act (PREA) Juvenile Facility Standards between DPW Office of Children, Youth and Families, Bureau of Juvenile Justice Services, Youth Development Centers/Youth Forestry Camps (YDC/YFC) sites, the Pennsylvania Coalition Against Rape (PCAR) and the respective PA Rape Crisis Centers.

Services shall be provided to the YDC/YFC sites below with the respective PA Rape Crisis Center as contracted by PCAR. This MOU shall remain in effect until a written notice of change or cancelation is received and communicated to respective parties.

The PREA Juvenile Facility Standards requires DPW YDC/YFCs to provide an option and coordinate access to outside resources for juvenile residents to receive services for sexual assault and/or sexual harassment. DPW is the Commonwealth agency responsible for administering the Commonwealth's YDC/YFC which is comprised of seven residential programs for high-risk youth who have been adjudicated delinquent from their residential county through the court system and assigned a juvenile probation officer respectively.

The YDC/YFC sites are as listed below:

- North Central Secure Treatment Center
- South Mountain Secure Treatment Center
- Youth Forestry Camp #2
- Youth Forestry Camp #3
- Cresson Secure Treatment Center

The YDC/YFC sites agree to:

- 1) Be responsible for the overall administration, management, monitoring and day-to-day operation at the respective site (YDC/YFC).
- 2) Provide services in a manner that complies with PREA Juvenile Facility standards and ensures the safety, security, and well-being of the youth, communities, employees and facility.
- 3) Each site will have a designated person from the local Health Services (nursing) to coordinate the efforts with MOU and to serve as the point of contact. This local health services contact will ensure the Bureau's Division of Health Services is included and updated as well.
- 4) Instruct the appropriate staff members to follow the prescribed protocol for reports of sexual assault and sexual harassment of resident and activate the internal contact phone line any time there is an allegation of sexual assault made by a resident that will go directly to the PA rape crisis center.
- 5) Transport the resident (victim) to local hospital's emergency room for a sexual assault forensic examination to be completed as appropriate.
- 6) Ensure that mandated reporting is completed to the PA ChildLine and appropriate law enforcement as required.

- 7) Respect the nature of private communication between the rape crisis counselor and resident.
- 8) Communicate any questions or concerns to local Health Services Contact for follow-up with the PCAR contact.
- 9) Facilitate the placement of informational signage and contact information upon intake and in the areas visible to residents.

The Pennsylvania Coalition Against Rape agrees to:

- 1.) Coordinate and facilitate introductory and any necessary subsequent organizational meetings regarding services with DPW OCYF sites and the Director of the Division of Health Services in the Bureau of Juvenile Justice Services along with the PA Rape Crisis Centers in the respective counties.
- 2.) Follow all center guidelines for safety and security.
- 3.) Participate in appropriate training and education to staff as necessary.
- 4.) Provide technical assistance and other support to the YDC/YFCs and PA Rape Crisis Centers regarding the compliance needs for outside resources for residents as a result of sexual assault and/or sexual harassment in compliance with the Pennsylvania Prison Rape Elimination Act (PREA) Juvenile Standards.
- 5.) Ongoing communication with the Director of the Division of Health Services in the Bureau of Juvenile Justice Services to determine the effectiveness of the process and coordination.

PA Rape Crisis Centers as listed below shall provide services to the residents at the respective YDC/YFC:

- **The Women's Center, Inc. of Columbia/Montour, Bloomsburg, PA (for North Central Secure Treatment Unit/Montour County)**
- **Win/Victim Services, Chambersburg, PA (for South Mountain Secure Treatment Unit/Franklin County)**
- **Victims Resource Center, Wilkes-Barre, PA (for Youth Forestry Camp #2)**
- **Victim Services, Inc., Johnstown, PA (for Cresson Secure Treatment Unit/Cambria County)**
- **The Abuse Network, Huntingdon, PA (for Youth Forestry Camp #3/Huntingdon County)**

The PA Rape Crisis Centers agree to:

- 1.) Operate a hotline number that will provide a trained individual to answer the phone and assist a resident victim with sexual assault and/or sexual harassment on a 24 hour basis daily and for 365 days a year.

- 2.) Provide supportive services to residents that are victims of sexual assault and/or sexual harassment as an outside entity resource as it relates to the Prison Rape Elimination Act (PREA) for juvenile standards.
- 3.) Provide appropriate crisis intervention services and subsequent support services such as counseling, referral and legal advocacy.
- 4.) Provide additional victim services and resources as available and if specific to county.
- 5.) Ensure compliance with mandated reported requirements and notify PA ChildLine as appropriate and necessary.
- 6.) Maintain confidentiality. In a situation where the abuser is someone the resident victim is still in contact with, the rape crisis center staff/volunteer will express this immediate safety concern via the PA ChildLine report & the written report (CY-47) that goes to the local CYF office. In order to provide for immediate safety while maintaining confidentiality, the rape crisis center staff/volunteer will encourage the resident victim to inform a staff member at the YDC/YFC about the disclosure.
- 7.) Ensure center staff are trained and informed of the call process from YDC/YFC site and aware of the contact person in Health Services if concerns/problems.
- 8.) Ensure center staff are made aware of the MOU and the need to maintain safety and security at the site.
- 9.) Provide staff education with resources available along with brochures and general local resident educational materials and posters if available.
- 10.) Coordinate and facilitate introductory and any necessary subsequent organizational meetings regarding the agreement and services to residents.

Note: If there are additional services provided by one of the PA Rape Crisis Centers it will be listed here:

Michelle Evans Phillips
DPW, OCYF YDC/YFC Representative (Health Services)

3/4/13
Date

Alexa Wulfsberg
PCAR Representative

2/21/13
Date

[Signature]
The Women's Center, Inc of Columbia/Montour

2/21/13
Date

Win/Victim Services

Date

Victims Resource Center, Inc.

Date

Victim Services, Inc.

Date

The Abuse Network of Huntingdon, Mifflin & Juniata Counties

Date

Michelle Ewan Phillips
DPW OCYF YDC/YFC Representative (Health Services)

3/4/13

Date

Alexa Wulfsberg
PCAR Representative

3/4/13

Date

The Women's Center, Inc of Columbia/Montour

Date

Barbara C. Channing
Win/Victim Services

3/4/13

Date

Victims Resource Center, Inc.

Date

Victim Services, Inc.

Date

The Abuse Network of Huntingdon, Mifflin & Juniata Counties

Date