

From: PERS-Employer Info Services
To: PERS Employers
Date: 9/2/2008 10:51 AM
Subject: PERS: Employer Update, September 08

Dear PERS employer,

In this update:

- 1) Membership Kit FAQ.**
- 2) Revised Payment Categories chart.**
- 3) No Fall '08 Outreach sessions.**
- 4) Available online employer education.**

1) Membership Kit FAQ.

An FAQ (Frequently Asked Questions) about the PERS Membership Kit was recently posted on the PERS employer website, www.oregon.gov/pers/emp/index.shtml, under the "FAQs" heading. The FAQ describes the purpose of the Membership Kit, and the process for adding or removing member names from any specific membership kit mailing list. Regular mailings of the Membership Kit began August 2008.

2) Revised Payment Categories chart.

The Payment Categories chart allows employers to determine the "subject" (subject for 6% contribution to a member's IAP account) status of many types of payments, and how to report the payment through EDX. The newest edition of the chart has been drastically reduced in size. The chart is available through the PERS employer website by clicking on the "Employer Tools" link on the left-hand side of the website homepage.

3) No Fall '08 Outreach sessions.

There will be no Outreach sessions or EDX offsite class presentations for fall 2008. The next Outreach sessions will be spring 2009.

Employers may request EDX Basics and Intermediate Reporting Topics classes at their work sites. Please contact the PERS Employer OCE Team at pers-employer.info.services@state.or.us to schedule EDX classes at your worksite, and keep in mind that fall and winter weather conditions may affect presentation of EDX classes at an employer's worksite.

4) Available online employer education.

Employer education on a variety of EDX topics can be found on the pers employer website, www.oregon.gov/pers/emp/index.shtml, through the "EDX Self-paced Education" link, under the "Employer Training & Education" heading on the PERS employer website homepage.

Tutorials are grouped under "EDX Basic Concepts" and "Using EDX" headings. Examples of available tutorials are "Account Maintenance & Changing Your Password", "Negative Adjustments", "Positive adjustments", and "Reporting Retirees". Many other selections are available. The first modules of the "EDX Certification" program are available, with others to be added in the future. The certification modules present a self-paced tutorial and a short quiz on the tutorial subject.

About 10 minutes are required for viewing any of the tutorials. Viewers can move at their own pace, and each frame has an approximate 20 second built-in delay for review before text statements begin to appear.

Best regards,

PERS Employer OCE Team