

From: PERS-Employer Info Services
To: PERS Employers
Date: 5/4/2009 3:44 PM
Subject: PERS: Employer update for May 2009

Dear PERS employer,

In the May 2009 update:

- 1) **EDX Release 5.0: Times and dates.**
- 2) **"Freeze" on Social Security number changes beginning Friday, 15 May 09.**
- 3) **Furlough days, service time and reporting.**
- 4) **Prior year earnings invoicing for June 09.**
- 5) **EDX class schedule.**
- 6) **Spring 09 Employer outreach presentation schedule.**

1) EDX Release 5.0: Times and dates.

EDX Release involves the movement of more than 1 million data transactions from RIMS (Retirement Information Management System), our "legacy" database system, to the jClarety database. The movement of that many transactions will approximately double the size of the jClarety database and allow employers to transact almost all PERS business through EDX (Electronic Data eXchange), the Internet-based secure communication link used by PERS employers to report financial and demographic data on their employees.

Movement of this data volume, and installation of other features in EDX Release 5.0, means that **EDX will be unavailable between 6:00 pm, Friday, 5 June 09 and 8:00 am, Monday, 15 June 09.** No penalties will be assessed for reports due on, or between, these dates.

Employer statements are generated on the 5th and 20th of each month. The statement generated during batch processing on the evening of Friday, 5 June 09, will not be available to employers. However, the e-mail announcing the 5 June 09 statement will be generated and sent to the individual in the employer's Employer Reporting 1 position, or the individual identified as the employer's Web Admin. The e-mail will indicate the dollar amount of the 5 June 09 statement, and the Oregon State Treasury Dept. will be prepared to receive payments made by ACH credit or to debit accounts for payments made by ACH debit.

We suggest employers make a screen print of the "Unbilled Activity" screen on the afternoon of Friday, 5 June 09, just before EDX online goes down at 6:00 pm. The "Unbilled Activity" screen is the sum of all invoice activity between statements, and should provide detail about the 5 June 09 statement content.

More information on EDX Release 5.0 will be forthcoming as we approach the installation date.

2) "Freeze" on Social Security number changes beginning Friday, 15 May 09.

In preparation for EDX Release 5.0 installation, **no Social Security number changes will be made after Thursday, 14 May 09, until installation of EDX Release 5.0 is complete and EDX online is available (8:00 am, Monday, 15 June 09).**

3) Furlough days, service time and reporting.

Questions about furlough days, their possible effect on service time, and reporting leave without pay (LWOP) have recently increased as public employers wrestle with budget decisions. Employer

Announcement #50, "Furlough Days and Service Time (4/22/09)" outlines the PERS approach to this subject. Employer Announcement #50 is available under the "Employer Announcements" heading on the PERS employer website, www.oregon.gov/pers/emp/index.shtml

4) Prior year earnings invoicing for June 09.

Prior-year earnings normally invoiced on the 20 June 09 employer statement will be delayed and appear with the July 09 prior-year earnings invoicing on the 20 July 09 employer statement. This will be a one-time delay caused by EDX unavailability between 6:00 pm, Friday, 5 June 09 and 8:00 am, Monday, 15 June 09 for installation of EDX Release 5.0.

5) EDX class schedule.

EDX class dates for classes at the Tigard headquarters through calendar 2009 are now available through the "EDX Class Schedule and Registration" link under the "Employer Resources" heading on the PERS Employer website. Registration for all classes is done only online.

6) Spring 09 Employer Outreach presentation schedule.

The Spring 09 Employer Outreach presentation schedule is almost 50% complete, and employer attendance has been gratifying. Registration for remaining sessions at sites around the state is available through the "Outreach Presentation Schedule & Registration" link under the "Employer Resources" heading on the PERS Employer website. Registration for outreach presentations is done online only.

Best regards,

PERS Employer OCE Team