

Subject: April 2012 Employer Monthly Update.

Dear PERS employer:

In this update:

- 1) MACR processing tip for April.
- 2) Spring 2012 Employer Outreach registration is open.

- 1) MACR processing tip for April

Now's a good time to begin review of employee work histories to see who's on pace to exceed 600 hours in calendar year 2012. Based on that information, you may wish to request your ESC account representative change the position qualification status from "non-qualifying" to "active service" so you can begin submitting DTL2-01 records for those in positions which now appear to be on pace to qualify in 2012.

Work hour information on these employees will be available through the Year-to-Date Wage and Contribution Summary screen once you've posted DTL2 records in calendar year 2012 for these individuals. Your ESC account representative is available to assist you with these determinations at any time.

- 2) Spring 2012 Employer Outreach registration is open.

Registration for the Spring 2012 Outreach presentation at sites around the state and through the internet is now open. Begin at the PERS employer website, www.oregon.gov/pers/emp/index.shtml then click on the "Outreach Presentation Schedule & Registration" link under the "Employer Training & Education" heading. Choose the site and date you prefer and click the date link to complete registration. Please send any cancellation requests to: pers-employer.info.services@state.or.us

Best regards,