



Pharmacy Technician and Certified Pharmacy Technician Training Supplement

This document is intended to assist technicians in knowing the limits of their duties and to aid PIC's in providing technicians the training required by OAR 855-025-0025(6). This table is not all inclusive of can's and cannot's and does not provide all of the training necessary for a technician. The PIC and technician should each initial each area reviewed and maintain this document on file available for Board inspection.

TECHNICIAN CAN WITH TRAINING	TECHNICIAN CANNOT	PIC & Tech Initials
Can receive hardcopy of prescriptions from patients at counter	Cannot take new prescriptions over the phone or from voicemail or transfer prescriptions	/
Can obtain & record patient drug histories for pharmacy records	Cannot interpret data or advise/answer health and drug-related questions	/
Can enter prescriptions into the computer	Cannot override warnings on computer. (May print DUR for pharmacist review)	/
Can call doctor's office on refills	Cannot take a changed or new prescription order	/
Can prepare prescriptions for dispensing (count & pour)	Cannot certify/verify dispensing	/
Can sell or deliver prescriptions to patients	Cannot initiate/offer counseling to patients for prescriptions requiring counseling	/
Can notify a pharmacist that a prescription is marked for counseling	Cannot tell the pharmacist that the patient has denied counseling on a prescription identified for consultation	/
Can help customers locate a specific OTC product that they are requesting	Cannot provide counseling or recommendations involving OTC products	/
Can prepackage drugs (Must know expiration date limitations)	Cannot certify/verify prepackaging	/
Can fill unit-dose (Must know expiration date limitations)	Cannot put away stock bottle until checked by a pharmacist	/
Can prepare IV's with documented competency training	Cannot remove drugs/supplies involved until checked by a pharmacist	/

Can reconstitute antibiotic suspensions and measure water	Cannot be dispensed until verified by the pharmacist	/
Can load automated drug distribution equipment	Cannot load automated drug distribution equipment without pharmacist verification	/
Can reconcile CII perpetual inventory	Cannot leave discrepancies unreported	/
Can order, receive, unpack, and put away drug shipments	Cannot violate appropriate storage requirements or leave discrepancies unreported	/
Can retrieve and file OBRA records in computer or hard copy	Cannot assess drug therapy or discuss therapy with patients	/
Must wear name badge with words "Pharmacy Technician" on it	Cannot say "my badge is at home" or "my badge is in my jacket pocket"	/
Can only work under the supervision of a pharmacist stationed within the same work area. Must be in same building.	Cannot work without pharmacist supervision	/
Must maintain confidentiality all patient health information	Cannot discuss patient health information outside of the professional work setting	/
Must be honest with the Board.	Cannot submit license renewal attesting to active national certification or completion of CE unless completed	/
Must notify the Board in writing of place of employment and change of home address within 15 days	Cannot renew license late because renewal reminder sent to wrong address. (note: there is no reminder alert for applicants transitioning from tech->CPT)	/
Must cooperate with the Board.	Cannot deny Board requests for information	/
Must create accurate records.	Cannot use another's code which would improperly identify who performed a task.	/
Can communicate with patients about their prescriptions in terms of drug name and/or prescription number only	Cannot communicate with patients in terms of drug class or indication/use. Cannot give patient counseling.	/

*Please note that the Board may grant exceptions to allow a technician to perform additional tasks but that exception must be in writing.

I have read and understand Oregon Administrative Rule Chapter 855.

Pharmacy Technician Printed Name

Signature

License #

Date

Pharmacist-in-charge Printed Name

Signature

License #

Date