

APPLICATION FOR REGISTRATION  
**WHOLESALE CLASS II**  
**In State and Out of State**  
(Expires September 30 Annually)  
Oregon Board of Pharmacy  
800 NE Oregon Street, Suite 150  
Portland OR 97232  
Telephone: (971) 673-0001  
[www.pharmacy.state.or.us](http://www.pharmacy.state.or.us)

**Wholesaler Class II Registration**  
**Laws & Rules** (If Needed)

Fee: \$400.00  
Fee: \$25.00

**ALL FEES ARE NON REFUNDABLE**

Dear Applicant:

Please read the following instructions for applicants for registration as a Wholesaler Class II Drug Outlet.

1. Oregon Administrative Rule 855-065-0001 states who is required to register as a Wholesaler Class II. [http://arcweb.sos.state.or.us/pages/rules/oars\\_800/oar\\_855/855\\_065.html](http://arcweb.sos.state.or.us/pages/rules/oars_800/oar_855/855_065.html)
2. We will process your registration when we have received all required paperwork and fee(s). You may not commence business in Oregon until we have notified you that we have approved your application. Registrations expire September 30 each year. We do not prorate fees. We will mail out renewal notices in mid-July and you must return renewal applications with the fee, post-marked by August 31.
3. A Wholesaler Class II Registration authorizes the applicant to conduct the wholesale distribution of non-prescription drugs, prescription medical devices and drugs exclusively for veterinary use into and within Oregon. State or local government agencies and non-profit organizations approved by the Board may register as a Wholesaler Class II Drug Outlet to distribute drugs and devices.
4. You may need **both** a Wholesaler and Manufacturer registration depending on the services you provide.
5. Each company, even if under common ownership, **must** submit a separate application for registration.
6. You must pay a registration fee for each application for a **New Registration, an Ownership Change or a Location Change**. If you are completing these forms to report a **Name Change** only, you do not pay a fee. We can only accept payment by check or money order. **All fees are non refundable.**
7. **Oregon Revised Statutes and Administrative Rules** are accessible on our web site at: <http://www.pharmacy.state.or.us>. You may purchase a hard copy or CD for \$25 (check the box on the application if you wish to purchase one or more sets).
8. **Ownership:** Please complete and submit the **Ownership** form for our records.
9. **License/Registration Verification in Resident State** (required only for applicants located outside of Oregon) We cannot process your application without this verification. To prevent any delay in processing, submit a completed verification form or letter from your home state licensing agency with your application. If your home state does not issue you any type of professional or business license, attach a letter from the state agency that licenses drug outlets stating that you do not need a license.
10. **Contact Information:** Please complete and submit the **Contact Information** form, which will facilitate the flow of information between us.

APPLICATION FOR REGISTRATION

WHOLESALE CLASS II
Non-Prescription Drugs
Prescription Medical Devices
Drug for Veterinary Use Only
State or Local Government Agencies
Board Approved Non-Profit Entities



FOR BOARD USE ONLY [0317] \$400.00 [0324] \$ 25.00
RECEIPT #
BATCH DATE
ENTERED BY

In and Out of State

(Expires September 30 Annually)
Oregon Board of Pharmacy
800 NE Oregon Street, Suite 150
Portland, OR 97232
Telephone (971) 673-0001
www.pharmacy.state.or.us

Please check all that apply:

- [ ] Wholesaler Class II Registration Fee: \$400.00
[ ] Laws & Rules per set, please indicate quantity Fee: \$ 25.00

TOTAL ENCLOSED:
ALL FEES ARE NON REFUNDABLE

Please check the appropriate box regarding application status:

- [ ] New Outlet Start Date
[ ] Owner Change Date Effective Current Registration Number
[ ] Location Change Date Effective Current Registration Number
[ ] Name Change Only Date Effective Current Registration Number
[ ] Registration Type Change Date Effective Current Registration Number

You must submit a new application and registration fee within 15 days of a change of ownership or location.

Please PRINT or TYPE

WARNING: ORS 475.135 (e) and OAR 855-065-0007 (4) prohibits the furnishing of false information and is grounds to deny registration.

Business Name
Location Address
City, State, Zip
Phone Number Fax # Email
Mailing Address (If different from above)
City, State, Zip
Federal Tax ID # Website: FDA #
Contact Person Title Contact Phone
Email Address:

Types of Products Wholesaled:

Please check all that apply to this location.

- [ ] Prescription Medical Device Distributor [ ] Non-Prescription Medical Device Distributor [ ] State or Local Government Agency [ ] Distributor of Drugs Exclusively for Veterinary Use [ ] Board Approved Non-Profit Entity
[ ] Oxygen USP [ ] Other



**Ownership Information**

Publicly Held Corporation [ ] Yes [ ] No

If No, Owner Name \_\_\_\_\_

Parent Company Name (If owned by another entity) \_\_\_\_\_

Complete this form for all owners. If publicly held corporation, list CEO or President.  
This page may be duplicated as needed.

**1.**  
Name and Title \_\_\_\_\_  
SSN/Federal Tax ID \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Email Address \_\_\_\_\_

**2.**  
Name and Title \_\_\_\_\_  
SSN/Federal Tax ID \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Email Address \_\_\_\_\_

**3.**  
Name and Title \_\_\_\_\_  
SSN/Federal Tax ID \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Phone Number \_\_\_\_\_  
Email Address \_\_\_\_\_

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## License/Registration Verification in Resident State

**License/Registration Verification in Resident State** (required for all Drug Distribution Agents, Manufacturers and Wholesalers located outside the State of Oregon). To prevent any delay in processing, submit this form or letter from your home state licensing agency with your application. If your home state does not issue you any type of professional or business license, attach a letter from the state agency that licenses drug outlets stating that you do not need a license.

To be completed by Applicant. You are responsible for sending this document to your resident State licensing agency for their verification. You must attach a photocopy of your registration or license.

Resident State \_\_\_\_\_  
License Number \_\_\_\_\_  
License Type \_\_\_\_\_  
Business Name \_\_\_\_\_  
Physical Address \_\_\_\_\_  
City, State, Zip Code \_\_\_\_\_

To be completed by licensing/regulatory agency and returned to the applicant:

The above person has applied for a Wholesaler Registration with the Oregon Board of Pharmacy. This registration is required of any resident or non-resident drug outlet that is engaged in the distribution of drugs or devices within Oregon.

Written verification that this person has a current license or registration and is in good standing with its resident state is required for our licensing process. Please complete the section below and return it to the applicant.

- The outlet listed above holds a current, unrestricted license or registration with our agency and has no disciplinary action pending.
- Other (please explain): \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Print Name & Title

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date