

Oregon Transparency Program

Program Status and Resource Discussion

Paula Newsome, IT Policy and Planning Analyst
Office of the State CIO
October 1, 2015



Good Morning,

Chair Devlin, and **Members** of the Commission, My name is Paula Newsome.

I am a Sr. IT Policy and Planning Analyst with the Department of Administrative Services, in the Office of the State Chief Information Officer.

It's my pleasure to have the opportunity to provide all of you with a brief Oregon Transparency Program/Transparency Website update; discuss the program status; and resource needs.

Contact



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Transparency Oregon Advisory Commission (TOAC)

Date: 10/1/15
Informational Meeting

Agenda Items

- **Status update: Transparency Website**
(short discussion on 2015 update)
- **Transparency Datasets - Consolidation Effort**
(Transparency Data Sets Residing on Data.Oregon.Gov)
- **Current Transparency Program Status and Estimate of Resource Needs**
(Current Program; Response to HB 3035; SB 515)
- **Discussion on 2015 Transparency Bills**

Status update: Transparency Website

Date: 10/1/15
Informational Meeting

General Highlights

- **Archiving of 2014 Website & Launch of 2015 Refresh Process**
- **Process Updates for Submission of County Expenditures of Lottery Funds**
- **Process Updates for Display & Visualization of LAB budget data**
- **Overview of SB 515 Implementation**
- **Transparency Datasets - Consolidation Effort**

Transparency Datasets - Consolidation Effort

Current Situation

As a user of Data.Oregon.gov (Socrata Platform) for the hosting of datasets, the Oregon Transparency Program was recently advised that the number of datasets allowed for the state overall, per the current license, is now over the limit.

Although the Transparency Program\Website is one of many Data.Oregon.gov dataset owners, it is currently the primary dataset owner managing 47% of the datasets on Data.Oregon.gov. As such, we were asked by the E-Government Team to collaborate with them, look for solutions to address this current issue, and discuss options for going forward.

Immediate Issue

- Maximum Dataset Limit (per current license): 700
- Current number of all Data.Oregon.gov Datasets (as of 9/24/15): 862
- Number of Current Transparency Program datasets (as of 9/27/15): 406
- Number of datasets to Consolidate (for the current license limit): 162
- Number of datasets that will be Consolidated through this process: 263

Current Options

1. Consolidate Transparency datasets - Implements an immediate cost-avoidance

2. Purchase Additional dataset capacity

300 datasets = \$3,299.75 / month annually: \$ 39,597

500 datasets = 5,129.57 / month annually: \$ 61,555

3. Purchase Individual Financial Transparency Dashboards from Socrata

Monthly prices – Purchase of Individual Dashboards

- Expenditures - \$1,500 / month
- Payroll (Salary) - \$1,500 / month
- Budget/Revenue - \$1,500 / month

Total (All three purchased individually) - \$4,500/month annually: \$54,000

4. Purchase a Bundled of Three Financial Transparency Dashboards from Socrata

For a bundle of all three (3) Financial Dashboards (expenditures, salary, and budget) the cost quote is \$3,299.75/month, and would include an additional 300 datasets, and annually: \$39,597.

Action Plan

A firm plan to reach contract compliance is expected by the end of October. Moving forward with the dataset consolidation will assist in implementing an immediate cost

avoidance for the state. As a starting point, a total of **263 data sets** will be consolidated through this plan. In addition, this consolidation effort represents an increase in usability and comparative value for data users who benefit from having all the data in one dataset.

In addition, it is currently the only action that the Transparency Program can take, based upon its Guiding Principals and Core Constraint as noted in HB 2500.

Transparency Program: Guiding Principal and Core Constraint

Implementation of the Transparency Program and website updates, currently includes the following constraint. Per HB 2500, work related to the Oregon Transparency Website, in section 2 (3) of the bill states that work is to be done, "(3) To the extent practicable and subject to laws relating to confidentiality, when at no additional cost, using existing data and existing state agency resources and without reallocation of resources."

Time Frame

Per discussions with Socrata, we are targeting late October\early November to complete the consolidation of datasets in order to implement cost avoidance. Consolidation is also important as we are beginning the website refresh cycle, in which additional data sets will be added to Data.Oregon.gov for 2015.

Initial Test Case: Dataset Consolidation

Consolidation of initial OUS (Oregon University System) datasets has been tested, and we're now moving forward in our consolidation of OUS expenditure datasets. A list of next steps is provided below.

Next Steps

- Phase 1 – OUS data sets (consolidation of approximately 87 datasets)
- Phase 2 – Education Service Districts (consolidation of approximately 176 datasets)
- Phase 3 – Appending previous year's data to master data sets
(data not currently residing on Data.Oregon.gov)
- Phase 4 – Development of future data incorporation process
(for use in website data refresh)

Summary

Our purpose in providing this information for discussion is first to inform TOAC of Transparency Program Website related activities being done to support the annual refresh cycle, and sustain the longevity of the datasets through consolidation. In addition, this information provides the commission with current quotes\pricing options available for new Financial Transparency Dashboards being offered for expenditures, salary, and budget data.

Estimate of Oregon Transparency Program Resource Needs

Current Work Oregon Transparency Program	"New" Transparency Work Oregon Transparency Program			Estimate of Total Resource Need Oregon Transparency Program		
All Previous House & Senate Transparency Bills	+	HB 3035 (2013 Legislative Session)	+	SB 515 (Passed: 2015 Legislative Session)	=	Current Work + "New" Transparency Work
Link to Previous Transparency Bills		Link to OLIS: HB 3035		Link to OLIS: SB 515		
<p>Status: Currently, all primary work being done in support of the Oregon Transparency Program and website, is done by one person.</p> <p>A position review was recently conducted by DAS HR on the current work associated with this position. The position was ranked as a full time Program Analyst 4 - Transparency Program Manager.</p>		<p>Status: A response to HB 3035 (2013 session) was provided to the Legislature by the Feb. 15th, 2015 due date. This response addressed the new activities being requested from the Transparency Program, in support of additional items/information being added to the Oregon Transparency website. It identified what could be done, what resources would be needed to move forward with a phased plan of action. On May 1, 2015, a formal presentation was given to the Transparency Oregon Advisory Commission (TOAC).</p>		<p>Status: The effective date for SB 515 is January 1, 2016. The Transparency website refresh cycle is in the fall of the year. The new changes, edits, and updates requested in SB 515 that can be implemented for the 2015 refresh cycle, will be added. Items that require more time to gather additional content, create additional data sets, and implement additional processes, will be addressed during the refresh cycle in December 2016, if not sooner, depending on the availability of resources (hours, dollars, etc.) needed to complete the work.</p>		<p>Total Hours Initial Hours: 175 hours + <i>Indeterminate</i> On-going Hours: 198 hours/year + <i>Indeterminate</i> Dollars: \$ 29,000</p> <hr/> <p>HB 3035 Initial Hours: 129 hours + <i>Indeterminate</i> On-going Hours: <i>Indeterminate</i> Initial Dollars: \$ 14,000</p> <p>SB 515 Initial Hours: 46 hours On-going Hours: 198 hours/year + <i>Indeterminate</i> Initial Dollars: \$ 15,000</p> <hr/> <p>Positions: 1 FTE (PA 4)</p>
		<p>Request: Clarification from TOAC on proceeding with implementing the responses provided for HB 3035; Authorization to acquire the resources:(resource hours/positions) needed; and allocation of funds and approval to spend funds on a website update.</p>		<p>Request: Authorization to acquire the resource hours/positions needed; allocation of funds, and approval to spend funds to fully implement this bill.</p>		

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Response to HB 3035 (2013 Legislative Session)

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Request within HB 3035	DAS Response	Complete	Pending	N/A	Current Actions & Next Steps	<u>Estimate</u> of Resource Time/Cost
<p>Section 1(1)(a) - Information on expenditures made by state agencies under contracts, including the text of contracts and information on the work to be performed, or products or services to be provided, under the contracts.</p>	<p>DAS can provide <i>limited additional information</i> , but is unable to provide full text or contract payments by contract.</p>		X		<p>Per follow-up discussions with Procurement about potential VSR (volume sales report) options for use in addressing this request, and the work that will be needed to update and format the information reported for consistency and ease of use, the following was requested.</p> <p>Request: Further clarification from TOAC on the <i>range and scope</i> of expectations associated with this request.</p>	<p>Time (Procurement): Pending clarification requested.</p> <p>Time (Transparency): Pending clarification requested.</p>
<p>Section 1(1)(b) - Information regarding the terms of state agency contracts that is listed by categories, such as contracts not yet completed and anticipated completion dates, in a manner that allows persons accessing the website to search each category separately.</p>	<p>The website already contains most of this information in a format that provides users with the ability to search.</p>		X		<p>To assist user's in understanding and working with agency contract data that is currently provided on the website, the following will be added to the website during the 2015 refresh.</p> <ul style="list-style-type: none"> - Basic User's Data Dictionary agency contracts - ORPIN Instructions for Basic User - ORPIN Helpdesk (email address) <p>[ORPIN -Oregon Procurement Information Network]</p>	<p>Time: 5 hours</p>

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Request within HB 3035	DAS Response	Complete	Pending	N/A	Current Actions & Next Steps	<i>Estimate</i> of Resource Time/Cost
<p>Section 1(1)(c) - Information regarding vendors and other contractors under state agency contracts that is listed by categories, such as, city, state, and zip code of a vendor's or contractor's residence, in a manner that allows persons accessing the website to search each category separately.</p>	<p>The website already contains this information in a format that provides users with the ability to search.</p>	<p>X</p>			<p>Data will <u>continue to be provided for the 2015 website refresh.</u></p>	<p><u>Provided through the current Transparency work.</u></p>
<p>Section 1(1)(d) - Findings or determinations under ORS 279B.030 and 279B.036, and supporting documentation for those findings or determinations. Note: ORS 279B.030 and 279B.036 -Demonstration that procurement will cost less than performing service or that performing service is not feasible</p>	<p>Work related to these determinations is not currently completed or maintained by DAS. Due to the volume of determinations it is not feasible for DAS to collect and post this information.</p>			<p>X</p>	<p>N/A</p>	<p>N/A</p>

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Request within HB 3035	DAS Response	Complete	Pending	N/A	Current Actions & Next Steps	<i>Estimate</i> of Resource Time/Cost
<p>Section 1(1)(e) - Annual revenue, annual expenditures and contracting and subcontracting information for school districts and community colleges.</p>	<p><u>Revenue and Expenditures:</u> School Districts - data is collected and readily available for use. Community Colleges - data is already collected but not readily available for addition to the website.</p> <p><u>Contracting information:</u> School Districts & Community Colleges - data is not currently collected by ODE or CCWD. Per OSBA and OCCA, criteria have been identified as to what information can be made available. This will require a new reporting mechanism.</p> <p>ODE -Oregon Dept. of Education CCWD -Community Colleges & Workforce Development OSBA -Oregon School Boards Association OCCA -Oregon Community Colleges Association</p>		X		<p><u>Revenue and Expenditures:</u> School Districts - data will be added to the website during the 2015 refresh.</p> <hr/> <p><u>Revenue and Expenditures:</u> Follow-up will continue with <i>Community Colleges</i> to create a process for providing data.</p> <hr/> <p><u>Contracting information:</u> Follow-up will continue with ODE, CCWD, OSBA, and OCCA to develop a reporting template and process for submitting information to the transparency website.</p>	<p>Time: 4 hours</p> <hr/> <p>Time: 40 hours</p> <hr/> <p>Time: Indeterminate</p>

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Request within HB 3035	DAS Response	Complete	Pending	N/A	Current Actions & Next Steps	<u>Estimate</u> of Resource Time/Cost
<p><u>Future State Analysis</u> DAS believes the transparency website is an important tool, giving citizens and other interested parties access to information about state government. Creation of a web portal that will provide some of the functionality users of the website want to see, will enhance the website using information that is currently available.</p>	<p><u>Limited Website Enhancements</u> The current website exists through a strategic sourcing contract with NicUSA. As part of this agreement and for no additional contract costs, the website can be redesigned to increase ease of use and add some elements to enhance search ability. There wouldn't be additional cost on the contract, but it's estimated that the redesign would take approximately 500 additional staff hours and cost DAS approximately \$14,000. This work would be spread over ten to twelve months and include work on the new design elements, preparation of data for the transition, and moving all of the existing data into the newly redesigned web portal. In addition, approximately 80 hours of Transparency Program staff time would also be required during this website update.</p>		X		<p><u>Request:</u> Allocation of funds and approval to spend funds on the Transparency Website update.</p>	<p><u>Cost Estimate:</u> \$14,000</p> <p><u>Additional Staff Time:</u> 80 hours</p>

SB 515 (2015 Legislative Session)

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SB 515 Requirements	Complete	Pending	Current Actions & Next Steps	<i>Estimate</i> of Resource Time/Cost
<p>Section 1(1) - The department shall provide on the home page of the website a method for users to offer suggestions regarding the form or content of the website.</p>		X	<p>Initial: A prominent method for users to offer suggestions will be added to the homepage during the 2015 website refresh.</p> <p>On-going Process: Formalize the on-going process for accumulating, reviewing\responding to, tracking \analyzing, and reporting on suggestions received.</p>	<p>Initial Time: 8 hours</p> <p>On-going: 30 hours/year</p>
<p>Section 1(4)(d) - The department shall provide an economic development section on the Oregon transparency website for posting of information submitted to the department by state agencies responsible for administering specific economic development programs.</p>		X	<p>Initial: An economic development section will be added to the website during the 2015 refresh, and will include program data sets that are available for posting.</p> <p>New programs mentioned in the bill will collect data and provide reports during the 2016 website refresh.</p>	<p>Initial Time: 25 - 30 hours</p> <p>On-going: 10 hours/year</p>
<p>Section 1(4)(f) - The department shall post on the Oregon transparency website information describing the process for requesting copies of public records from a public body, including a link to the public records section of the Department of Justice webpage. At the request of a state agency or education service district, the department shall include a link to a location on the webpage of the agency or district that describes the process for requesting public records from the agency or district.</p>		X	<p>Initial: information describing the process for requesting copies of public records will be added to the website during the 2015 refresh.</p> <p>Process Creation: Create an on-going process for managing state agencies or ESD's who request that a link to their agency or district website information be posted or updated on the Transparency Website.</p>	<p>Initial Time: 8 hours</p> <p>On-going: 8 hours/year</p>

[SB 515 \(2015 Legislative Session\)](#)

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SB 515 Requirements	Complete	Pending	Current Actions & Next Steps	<i>Estimate</i> of Resource Time/Cost
<p>Section 1(7)(c) - At the request of any local government as defined in ORS 174.116, or a special government body as defined in ORS 174.117, the department shall include on the Oregon transparency website notices of public meetings required to be provided under ORS 192.640 by the local government or special government body. The local government or special government body must submit public meeting notice information in the format and manner required by the department.</p>		X	<p>Initial Calendar Cost: To meet this requirement an additional calendar will need to be created, for use by local government or special government bodies. Leveraging existing programming resources, it will take approximately 120 hours to program and cost \$15,000.</p> <p>Staff Support: Staff support will be needed for review and testing of the new calendar, creation of educational resources, hosting training sessions, and implementing of a communications plan.</p>	<p>Initial Calendar Cost: \$15,000</p> <p>On-going Staff Support: 150 hours/year</p>
<p>Section 2(6)(a)(B) - Copies of any annual reports that agencies described in subsection (1) of this section are required by law to produce regarding the administration of statutes listed in subsection (2) of this section.</p>	X		Data will continue to be provided for the 2015 website refresh.	<u>Provided through the current Transparency work.</u>

Other - 2015 Draft - Transparency Bills

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#	Bill	Description of Bill	Fiscal Performed Y/N	Specific Transparency Resources Requested	Estimate of Resources Time/Cost
1	HB 2087	Requires recipient employers that receive economic development subsidies to submit annual reports to granting bodies. Requires granting bodies to publish reports on granting bodies' websites annually. Requires placement of links to reports on Oregon transparency website. Establishes employment and compensation standards for recipient employers. Requires property taxing entities to report annually to Department of Revenue regarding property tax abatements, exemptions and credits. Directs department to post reports on Oregon transparency website.	N	1: Requires granting bodies to publish reports on granting bodies' websites annually and placement of links to reports on Oregon transparency website. 2: Requires property taxing entities to report annually to Department of Revenue regarding property tax abatements, exemptions and credits. Directs department to <u>post reports on Oregon transparency website.</u>	Estimate: Time/Resources = 80 hours
2	HB 2218	Directs state agencies certifying or administering tax expenditures with purpose connected to economic development to establish policies and procedures for establishing and verifying goals and objectives of tax expenditures. Requires information to be posted on Oregon transparency website. Applies to certifications or approvals of tax expenditures that occur on or after January 1, 2016, and to tax expenditures that do not require certification or approval and that are otherwise allowed in tax years beginning on or after January 1, 2016.	N	Requires <u>information be posted on Oregon transparency website.</u>	Estimate: Time/Resources = 40 hours

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3	HB 2238	<p>Directs state agencies to make available on Oregon transparency website copies of reports agency is required by law to produce. Section 9(3)(m) - For each state agency, except as provided in ORS 184.484 and 285C.659, <u>not later than 30 calendar days after a final report is released</u>, a copy of each final report the state agency is required by law to produce and file with a public body as defined in ORS 174.109 or otherwise make available for public review.</p>	N	<p>Adds additional requirements for information required to be posted to the Oregon Transparency Website.</p> <p>Agencies required to submit a final report to a public body <u>must also submit the report to the transparency website within 30 days of the final report submission.</u></p> <p><i>note: This measure will not affect the Oregon State Bar, Oregon Health and Sciences University, or state agencies governed by ORS 285C relating to business development that is already covered in ORS 184.483(3).</i></p>	
4	HB 2940	<p>Requires certain information regarding businesses that are allowed property tax exemptions to be submitted to Oregon Department of Administrative Services for posting on Oregon transparency website and to Oregon Business Development Department for reporting during odd-year regular sessions to House and Senate committees related to revenue. Applies to property tax years beginning on or after July 1, 2016.</p> <p><u>Section 1(4)(b)</u> - In addition to the information described in subsections (3) and (7) of this section, the agencies described in subsection (1) of this section shall submit the information described in paragraph (c) of this subsection to: (A) The Oregon Department of Administrative Services in each even-numbered year for posting on the Oregon transparency website.</p>	N	<p><u>Section 1(4)(b)(A) and Section 1(4)(c)(A-E)</u> : These sections require state agencies charged with certifying or otherwise administering a tax expenditure that has a purpose connected to economic development to <u>provide additional data on the Transparency website.</u></p> <p>Estimate: Set-up Time/Resources = 117 hours</p> <p><i>Notes/Assumptions : Set-up focuses on the new data and information being requested in Section 1(4)(c)(A-E). The process would include discussions with the agencies and groups that will be providing data/information, the creation of a new data dictionary, etc. Estimate: Annual Maintenance Time/Resources = 73 hours</i></p>	Estimate: Time/Resources = 190 hours

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5	HB 3262	Requires Oregon transparency website to contain biennial budget of each state agency for advertising purposes and annual expenditures by agency for advertising purposes.	N	<p><u>Section 1(3)(m)</u> : This section requires agencies to provide the biennial budget of the state agencies for advertising purposes and annual expenditures by the state agencies for advertising purposes.</p> <p><i>Notes/Assumptions: Annual expenditures by state agency and the legislatively approved budget are currently posted to the Transparency website. For this response, it is assumed that the information provided through these data sets would include the data being requested, and that no additional data sets are being requested.</i></p>	Estimate: Time/Resources = 24 hours
6	HB 3321	Requires contracting agencies to provide to Oregon Department of Administrative Services, and department to post on Oregon transparency website, certain information about public contracts . <i>Note: See draft of bill for details.</i>	Y	<p><u>Bill Impact:</u> Major fiscal impact to OCIO.</p> <ul style="list-style-type: none"> - Over 1,500 public bodies affected by measure; not all have automated reporting systems. - Initial positions would be needed to implement this measure over 15-17 biennium. - The on-going volume of work required for analyzing, reporting, creating graphical displays of data, we estimate would require five permanent OPA level positions. 	<p>Note: The fiscal impact of this bill was indeterminate, and would have been very high. Most of the impact was due to the massive changes to procurement statutes as well as the transparency website requirements.</p>

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7	HB 3322	Requires contracting agency before conducting procurement to conduct study concerning how procurement will affect local area in which work in connection with procurement will occur and to post results of study to contracting agency's website and to Oregon transparency website. Section 1(1)(a)(C) - Post the results of the study and all comments the contracting agency receives during the public hearing described in subparagraph (B) of this paragraph to the contracting agency's website and to the Oregon transparency website described in ORS 184.483	N	Section 1(1)(C) : In general, this section requires contracting agencies to conduct a study (per the requirements noted), before conducting a procurement for services with an estimated contract price that exceeds \$250,000; post the results and all comments on their agency website and to the Oregon transparency website described in ORS 184.483.	Estimate: Time/Resources = 136 hours Note: <i>This estimate is based on the number of agencies in 2014 who had started contracts valued over \$250K. This value will vary from year to year.</i>
8	SB 101	Creates Joint Legislative Committee to Review Agency Regulation of Oregon Businesses. Directs committee to research, study and compile data regarding processes, requirements and fees imposed by state agencies upon Oregon businesses and persons engaged in occupations. Allows committee to introduce legislation to implement recommendations. Section 1(3)(d) - Collaborate with the Oregon Business Development Department and the Oregon Department of Administrative Services to make the research, recommendations, proposed legislation and other information of the committee available to the public and businesses on the Oregon transparency website developed under ORS 184.483 and to obtain comments and feedback from the public and businesses throughout this state.	N	(3) The committee shall: (a) Research, study and compile data regarding: (d) Collaborate with the Oregon Business Development Department and the Oregon Department of Administrative Services to make the research, recommendations, proposed legislation and other information of the committee available to the public and businesses on the Oregon transparency website developed under ORS 184.483 and to obtain comments and feedback from the public and businesses throughout this state.	Estimate: Time/Resources = 80 hours Note: <i>This estimate does not include efforts related to the phrasing "to obtain comments and feedback from the public and businesses throughout this state."</i>

SB 515: Section 1(1) – Graphic for Home Page of Transparency Website



Oregon Transparency: Opening State Government to Everyone

Left Column Top Webparts

Add a Web Part

Search

About Us

Contact Us

Public Meetings

State Budget and Agency
Key Performance
Measures

Show Me The Money
(Revenue)

Time To Pay The Bills
(Expenditures)

Oregon Tax Expenditures

County Lottery Funds
Expenditures

Who Is the State Doing
Business With?
(Contracts/Procurement)

State Workforce

Education Service
Districts (ESD's)

Agency Administrative
Rules

PERS Transparency

Title

Home

Article Content

About Transparency

This Web site is a tool to help you get to know your state government. Its purpose is to show you how government works, what your taxes buy, and how purchasing decisions are made. A good place to start is by reviewing annual budget information, agency key performance measures, and listings of public meetings.



If you have questions about agency-specific information, please contact that agency through this [Agency Contact](#) link. If you have comments about or suggestions for this website, please e-mail us at oregon.transparency@oregon.gov, or use our [online form](#).

Disclaimer:

Unless otherwise specified, data throughout this Web site is current as of June 30, 2014. Most of the information is updated on an annual basis at the end of each calendar year.

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Questions? Feedback?

Your Name (Optional)

Your E-Mail Address (Optional)

Your Question or Feedback*

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