



Oregon

Theodore R. Kulongoski, Governor

Oregon Commission for Women
Oregon Advocacy Commissions Office
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MINUTES

Oregon Commission for Women
Thursday, March 18, 2010
11:30 AM – 1:30 PM
1000 SW Broadway, Suite 1400
Portland, OR 97205-3089

ATTENDEES

Chairwoman: Sue Castner
Vice Chair: Nena Cook
Commissioners: Donna Harris (*teleconference*), Megan Jacquot (*teleconference*), Rep. Betty Komp (*teleconference*), Sunny Petit, Sen. Martha Schrader, Stacey Schultz (*teleconference*), Karen Shimada (*teleconference*), Darlene Taylor
Guests: Liani Reeves (*Commission on Asian Affairs*)
Staff: Joy Howard, Daniel Rodriguez

I. Call to Order

Chair Castner called the meeting to order at 11:39 AM

II. Adoption of Agenda

Adoption of agenda was motioned and approved unanimously

III. Approval of January 22, 2010 Minutes

Minutes were motioned and approved unanimously

IV. Chair's Report to Commission

- 1) Agency Legislative Concept Schedule – deadline April
 - a) Voting for chair vs. gubernatorial appointment
 - b) Discussion:
 - i. Commissioners stated they want to vote for the Commission Chair instead of having the person appointed by the Governor
 - c) Motion: Chair Castner motioned to change statute and bylaws so OCFW can elect Chair
 - d) Vote: Commissioner Jacquot seconded, passed unanimously
 - e) Action: Chair Castner will draft verbiage to submit legislative concept request and send to commissioners for review
- 2) AmeriCorps grant intent notification – due April 1
 - a) Would like to request a grant to craft a research project to benefit all commissions. Have already spoken with the Oregon Women and Law Center to see if they're interested in participating.
 - b) If you have specific areas of interest for research please contact Chair Castner
 - c) Link: <http://www.oregonvolunteers.org/cgi-bin/display.cgi?page=acapp05-06>

- 3) OACO participation on candidate debate/forum
 - a) April 29 -Governor and Metro Council President candidates - Portland
 - b) May 4 - Multnomah County Commissioner and Portland City Council candidates - Portland
- 4) Edited WOA nomination form
 - a) The form has been modified this year. The press release to seek nominations will be sent on March 22nd. The date for this years event is trying to be planned around the grand opening of the VA Center and First Lady Obama's visit in July
- 5) Film project to benefit 4 local non-profits
 - a) "Not Dead Yet" a local film production will be shown on April 24

**V. Introductory Boards and Commission Training
Daniel Rodriguez, OACO Interim Administrator**

OACO Updates:

- 1) Upcoming events
 - a) YWCA "Stand Against Racism" conference – April 30, 2010
- 2) Administrator Hiring
 - a) OACO is working with the Dept. of Administrative Services to create job posting for the Administrator position. The goal is to have the new person on board sometime in June.
- 3) Commissioner Recruitments
 - a) There will be another round of commissioner confirmation hearings in May. All commissioners are asked to help get the word out and seek candidates to help fill their commission. Interest Forms are due by April 15, 2010.
- 4) Due Dates
 - a) Recently the office sent out a list of due dates for various reports, projects, and events. Everyone is asked to review the dates and add them to your calendars. Contact the office if you have any questions/concerns about the impending dates.
- 5) Annual Report
 - a) We have worked to create an annual report for all the commissions to use. This report is very beneficial to both commissioners and the community. Commissions are encouraged to implement content into the report throughout the year as projects, events, etc. occur. The reports are due annually in December.
- 6) Website
 - a) The OCFW website is current, but not very informational and resourceful yet. All are encouraged to take a look at the website and offer any suggestions and send helpful information and resources to the Office to be posted.

Introductory Board and Commission Training:

At one time, board and commission training was conducted regularly for all new commissioners and board members. Unfortunately, due to budget restraints and staff layoffs, the program has been eliminated and commissioners are forced to learn on their own the policies and procedures as it relates to their role as a commissioner. The Office is working with Danny Santos to plan a half day board and commission training for all current/new OACO commissioners.
Handouts (see attached): Quick Reference Guide and Ethical Framework

Questions:

Q: What are the limitations of commissioners representing OCFW on things that have not been voted on?

A: Commissioners should not take positions on things that have not been voted on. As a private citizen you can do as you please, however, as a commissioner you are restrained to abide by the ethics laws the same as a state employee.

VI. Report on Commissioner Projects and Objectives

1) Areas of interest:

- a) Commissioner Taylor – sex education in public schools (currently pursuing PhD in education), health care, women and children
- b) Commissioner Petit – women and trafficking, New Leadership Oregon, discrimination issues, Oregon law, status of women in Oregon
- c) Commissioner Shimada – co-chaired WOA event last year, older women in general, older women workers and health, financial literacy for health care workers, event organizing, women artists
- d) Commissioner Jacquot – Oregon women and law (currently revising tow of the chapters, will connect with Vice Chair Cook on other aspects of the project)

VII. Adjournment at 12:53 PM