



Oregon

John A. Kitzhaber, Governor

Oregon Commission for Women
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MINUTES

Oregon Commission for Women
Friday, January 21, 2011
11:30 AM – 1:30 PM
PSU, School of Social Work
1800 SW 6th Ave., Rm 622, Portland

ATTENDEES

Chair: Sue Castner
Vice Chair: Sunny Petit
Commissioners: Jenny Greenleaf, Megan Jacquot (*phone*), Darlene Taylor (*phone*)
Speaker: Alice Bartelt (League of Women Voters), Patrice Hudson (PSU/CSW),
Emily Perisco (PSU/CSW)
Staff: Lucy Baker, Joy Howard

I. Call to Order and Roll Call

Meeting called to order by Chair Castner at 11:30 a.m. A quorum was established.

II. Adoption of agenda and approval of November 2010 minutes

Motion: Greenleaf/Petit to approve the agenda – **Carried**

Motion: Jacquot/Greenleaf to approve the minutes – **Carried**

III. OACO Update on Budget and Internships

1) Budget

- a. OACO was not in the outgoing Governor's budget but has been working to be in the new Governor's budget for the 2011 – 2013 biennium. The Budget and Management (BAM) analysts are not able to let any of the agencies know their status in the Governor's budget until it is formally announced in early February. We will keep the Commissions informed on the day the budget is announced.
- b. The Women's Health and Wellness Alliance approved as one of their top advocacy priorities preserving funding for the OACO. The budget we submitted is a little over \$400,000 (staff support, travel, stipends, salaries, rent, etc.). Staff salaries are: Lucy - \$53,000 and Joy \$34,000 a year. General Fund (GF) in the budget is about \$390,000. Other Fund (OF) is projected at \$20,000 per commission. There is nothing in the statute that requires commissions to raise other funds. Commissioners can call Lucy any time with budget questions.

2) Interns

Currently two students are interested in OACO internships. Both are master students in the PSU Hatfield School of Government. Both are interested in Commission on Black Affairs positions (brown fields and project clean slate). We have also been approved for a PSU work study student for OACO.

IV. OCFW Business

- 1) Discussion on structural issues over the next 6 months
 - a. Chair Castner indicated she is moving to California and will resign effective the end of the month.
 - b. Commissioner Petit will resume her role as Vice Chair/Acting Chair until a decision is made on the legislative bill to have OCFW vote for their Chair versus the Governor.
- 2) Committee Assignments
 - a. A committee assignment spreadsheet was passed out last year and commissioners indicated which projects they wanted to take on, with the intention of completing them by the end of 2010.
 - b. Discussion:
 - i. Commissioner Greenleaf recommended choosing 2-3 goals that everyone can team up and work on. She also suggested bringing in a facilitator to help prioritize and get things done. Greenleaf believes the biggest focus right now should be the upcoming legislative session and narrow focus to a few bills (maybe 5) and do the work to support those bills. Then come back in March and strategize on how to accomplish other items in the charter such as the status of women report and women of achievement awards.
 - ii. Alice Bartelt offered to assist Commissioner Jacquot and the rest of the commission to complete the "Oregon Women and the Law" book.
- 3) 2011 Women of Achievement
 - a. Nominations go out in March
 - b. Event is a lot of work but generates a lot of funds for the commission
- 4) OCFW Listserv
 - a. The Oregon State Library OCFW listservs are up and available to use. A commissioner will need to take that project on in order to make good use of them.
- 5) Friends of OCFW
 - a. There will be a meeting at Chair Castner's house on Sunday (commissioners are invited). One commissioner is allowed to be on the board as an ex-officio. They currently have \$20,000 that has been raised for projects. Money is separated in the event the commission is defunded and money is swept. Scholarships and other types of funds are available by working with the board members.
 - b. Lucy has worked with the OACO CPA Lora Carson to prepare a new, more detailed report for each Commission on their Other Funds. It now shows every check that is deposited and details all the expenses that are covered in the State good reporting on other funds which are tracked by the state. Soon will have a good system to follow funds properly. Suggested that annually OCFW receive a 1099 from the Friends to keep things professional.
- 6) Joint Commission Meetings
 - a. Commissioners Jacquot and Taylor offered to attend Joint meetings for OCFW as so Commissioner Petit won't have to do it all

V. League of Women Voters - Alice Bartelt

Website: www.lwvor.org

Handouts: How an Idea Becomes Law and The Legislative Process

League of Women Voters® of Oregon (LWVOR) is a grassroots, nonpartisan political organization which encourages informed and active participation in government in order to build better communities statewide. LWVOR's purposes are to influence public policy through education and advocacy, and to provide support for League members and the League organization.

Alice gave a tutorial of the legislative webpage for commissioners. She offered some of the following tips to OCFW during the upcoming session:

- Use a legislator to propose bills because they don't have to pay, if the commission submits it there is a hefty fee associated
- Most important place to have an impact is at the committee level
- Relating to Clauses and Measure History are very important in bill tracking

Question: Is there a clearinghouse of organizations that focus on women legislative bills/issues?

Answer: The closest thing is the Women's Health and Wellness Alliance because they are based out of the legislative office. One of the original purposes of the OCFW was to be the group that brings those type or organizations together to work on and track legislation. However, advocacy began to diminish mainly because of the fear of losing funding. Suggested maybe having a central website where groups can work together versus separately. We are stronger together than we are apart.

VI. PSU Commission on the Status of Women – Patrice Hudson and Emily Persico

Website: www.pdx.edu/csw

Faculty, staff, and students on Portland State University's Commission on the Status of Women (CSW) report directly to the newly appointed Chief Diversity Officer Jilma Meneses. In the past, CSW has given small scholarships to campus groups such as NLO, and other entities. They only spend a small amount toward a .01 percent staff support. CSW is hoping to get new direction and a fulfillment of the vision with Jilma.

Partnering with OCFW

CSW would like to build a partnership so they can be kept in the loop on what the OCFW is doing and what they can do together. A way to accomplish this would be attending each others events/meetings and getting added to listservs.

VII. Good of the Order

- 1) Commissioner Greenleaf would like to have a facilitator come to the March 11th meeting to help with goal setting and strategic planning.
 - a. **Motion:** Greenleaf/Jacquot to bring in facilitator at next meeting - Carried
 - b. **Action:** Commissioner Greenleaf will get more information about a possible facilitator and report back to commissioners
- 2) Commissioner Taylor would like a group of Native American women called the Grandma's come to an upcoming OFCW meeting

- a. Commissioner Petit asked Commissioner Taylor to draft up a proposal and send out to commission.

VII. Commissioner Reports

- 1) Commissioner Greenleaf
 - a. Annual Report - If there is anything you did that you would like more information or any edited information about in the report please get them to Jenny as soon as possible.
- 2) Commissioner Petit
 - a. Easter Seals March of Dimes nominations are now open
 - b. Feb. 9th – Employment Related Daycare rally
- 3) Chair Castner
 - a. Thanked commissioners for the opportunity to serve. She stated it's been a pleasure to serve with them and encouraged them to keep moving forward toward the mission and vision of OCFW.

VIII. Adjournment at 1:33 p.m.